

By-laws for St. Timothy's Episcopal Church, Inc. of Perrysburg, Ohio

Article 1 Canons

The corporation and all the officers and members thereof shall at all times be subject to the General Canons of the Episcopal Church and the Canons of the Diocese of Ohio and specifically Title II, Canon 1, of parishes, which is attached hereto and made a part hereof. In the event of a conflict between these by-laws and the General Canons of the Episcopal Church and the Canons of the Diocese of Ohio and specifically Title II, Canon 1, of parishes, (herein after "Canons"), the Canons shall control.

Article II Parish Meetings

Section 1. In addition to the annual meeting of the parish which will be held on the second Sunday before Thanksgiving, special meetings of the parish may be held at any time upon call of the presiding officer or of the vestry, or at the written request of any ten (10) members of the parish who are qualified electors thereof.

Section 2. Not less than one (1) nor more than three (3) weeks written notice of any such special meeting, and the purpose thereof shall be mailed to all members of the parish, and like notice shall be posted upon the church bulletin boards and published in the parish bulletin if one is published.

Section 3. At any annual or special meeting, at least ten (10) qualified electors shall constitute a quorum.

Section 4. The rector of the parish shall, if present, preside at all such meetings. In the absence of the rector, an officer of the parish shall preside, in the following order of priority (1) senior warden, (2) junior warden, (3) clerk. If none of the above is present, the meeting may elect a qualified elector as its presiding officer.

Article III Funds of the parish

The vestry shall invest and control the funds belonging to the parish itself and the vestry shall adhere to the business practice requirements of the Diocese with respect to such actions. The Diocese of Ohio, having created a corporation known as "The Trustees of the Diocese of Ohio" for the purpose of investing and caring for the funds of the Diocese, the vestry may, in its discretion, turn over to such corporation for investment funds belonging to the Parish, and the action of the vestry taken in that regard is hereby ratified.

Article IV Nomination and election of vestry

Section 1. The vestry shall consist of not fewer than seven (7) or more than eleven (11) members, as determined by each vestry for the upcoming vestry year, having the qualifications prescribed by the Canons of the Diocese, who shall be divided into three

(3) classes whose terms of office shall expire at different times. One vestry member may be, but is not required to be, a youth member, who shall be appointed for a one (1) year term. All vestry members shall hold office for such terms or until the election and qualification of their successors. A member of the vestry may be removed for cause, upon not less than a two-thirds (2/3rds) vote of the vestry. Vacancies occurring in the vestry prior to the third (3rd) Monday in November in any year may be filled by the remaining vestry members until the next annual parish election, at which time the vacancy for the balance of the term shall be filled. Vestry members, after a three (3) year term or having filled in for more than one (1) year of an unexpired term, shall be ineligible for re-election to the vestry for a period of one (1) year. If a member is appointed to fill the unexpired term of less than one (1) year, that person will be eligible for reappointment to a full vestry term of three (3) years if nominated.

Section 2. The presiding officer shall each year appoint a nominating committee of three (3) members of the parish having the qualification of electors, and reporting to the same vestry at a meeting held no later than the third (3rd) Monday in November. The names of the members of the committee shall be posted on the bulletin board of the parish prior to the succeeding Sunday and published in the parish bulletin, if one is published, not later than the second succeeding Sunday.

Section 3. The nominating committee shall on or before December 15th prepare and deliver to the presiding officer a written report signed by the nomination committee, or a majority thereof, setting forth the names of as many qualified members of the parish as are needed to fill the positions in the vestry to be voted upon at the succeeding annual meeting of the parish.

Section 4. The presiding officer shall upon receiving from the nominating committee the report of nominations, cause a list thereof to be immediately posted upon the bulletin board and to be published in the parish bulletin if one is published at least two (2) weeks before the annual meeting and said list shall remain posted until the annual election. Section 5. Up to the time of the election, other nominees for such vacancies may be made by qualified electors of the parish. Section 6. In the event the nominations exceed the vacancies to be filled the presiding officer shall cause ballots to be prepared and at the annual parish meeting shall appoint three (3) qualified electors of the parish as tellers who shall supervise the elections.

Article V Officers

The vestry shall, at its first meeting after any annual meeting, elect the following officers of the parish: a senior warden and junior warden, who shall be from its own number, and clerk, treasurer, and chancellor, who may be on the vestry, but may be non-vestry members who are each a qualified elector of the parish. The clerk also may serve as warden-in-training. The officers shall have the duties prescribed by Title II, Canon 1.

Article VI Committees

The vestry shall create an executive committee. In addition the vestry is able to form "special committees" for special assignments. These committees may include both vestry and non-vestry members. These committees may render advice and counsel to the vestry, but shall not exercise the authority of the vestry concerning the affairs of the church. Examples include the search committee, endowment committee, etc.

Article VII Amendments

These by-laws may be amended, altered, supplemented, or repealed, in whole or part, by a vote of two-thirds (2/3rds), which however, shall in any case be not less than thirty-five (35), of all qualified electors present at an annual or special meeting of the parish, provided notice of such proposed action shall have been mailed to all members of the parish at least two (2) weeks prior to such a meeting and further provided that notice of the meeting included notice of the proposed amendment, alteration supplement, or repeal.

The proposed amendment shall be submitted to the vestry, in writing signed by either two (2) members of the vestry or four (4) qualified electors of the parish, read at the next vestry meeting, laid over to a second (2nd) meeting at which time it shall be voted on, then presented to the parish at a special or the annual meeting.

These by-laws were amended and approved at the March, 2021 special parish meeting.