



EXPECT A
MIRACLE



ST. TIMOTHY'S
EPISCOPAL CHURCH

ANNUAL REPORT 2022

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St. Timothy's Episcopal Church is a church home where our worship is based on Christian traditions. We welcome you, whoever you are, and invite you to be part of St. Tim's. We seek to be a blessing to the communities we serve – to clothe the naked and feed God's children. Join us as we move toward the future God has planned for St. Tim's.

God Loves You. No Exceptions.®

St. Timothy's 58th Annual Meeting

Date: 17 January 2021

Call to Order: 3PM

Adjourned: 354PM

34 In Attendance Via Zoom

Fr. Bunke	<p>Opening Prayer</p> <p>Memory of those in the congregation who passed in the last year.</p> <p>Rules of Order</p> <p>58th Annual Report</p> <p>Minutes from the 57th Annual Meeting</p> <p>Ministry Reports</p> <p>Elections Vestry</p> <p>Nominations for delegates to attend the diocesan convention which meets the second weekend in November</p> <p>Treasurer's Report</p>	<p>Michael Borsos Mary DeCessna Suzanne Guinivere Doug Willis Jeannine Willis Fritz Wolfe</p> <p>A blend of Robert Rules of Order and informal town meeting.</p> <p>Copies of the report were emailed to the congregation prior to the meeting time for review.</p> <p>Minutes were emailed to the congregation with the Annual Report for review.</p> <p>Motion to accept 57th (2019) annual meeting minutes: Denis Ciaciuch Second: Richard Lechtamer Passed: Unanimously</p> <p>Motion to accept the committee reports: Susan Nelson Second: Gingi Rothman Passed: Unanimously</p> <p>Three positions are open for a three year term. Fr. Bunke offered the following nominees:</p> <p>Amy Wilburn – Christian Formation George Winters – Warden in Training Starr Wlarski - Fellowship</p> <p>Fr. Bunke asked for any additional nominations. None were offered.</p> <p>Motion that the ballot be accepted and the vote cast: Joe Ferguson Second: Susan Nelson Passed: Unanimously</p> <p>Fr. Bunke presented the following names: Trina Secor Pete Fitzpatrick</p> <p>There was a request for additional nominations. None were offered.</p> <p>Motion to approve the names presented: Judy Snyder Second: Dottie Wilkerson Passed: Unanimously</p> <p>Presented by Maryjane Getz.</p> <p>Highlighted a year challenged by COVID, an internal theft, and the unrest both social and in the market the endowment was doing well. Its management was transferred from Jeff Day, thank you Jeff, to the Trust Company. The Financial Campaign is ending. St. Tims was the beneficiary of a PPE loan for 44 thousand that assisted in getting through the challenges. An overview of the budget was provided by Maryjane.</p> <p>Motion: to receive treasurer's report: George Winters Second: Richard Leichtamer Passed: Unanimously</p>
Maryjane Getz		<p>Joe directed the congregation to his written report. He thanked everyone in attendance and everyone involved with helping make it through this year of challenges. Joe reflected on the theft and suggested we always start with Canon law before doing any other planning. He commented about looking forward to in person gathering, sacramental worship, and community service. Joe requested all to come back.</p>
Joe Ferguson	Senior Warden's Remarks	

St. Timothy's 58th Annual Meeting

**Date: 17 January 2021
Call to Order: 3PM
Adjourned: 354PM
34 In Attendance Via Zoom**

Fr. Bunke	Rector's Annual Report	<p>Last year, on January 19th, the rector "prophesied" four things facing St. Timothy's in 2020:</p> <ul style="list-style-type: none"> ● launch the organ replacement project (or give back the \$200,000 so generously offered by two parish families). ● find and deploy a gifted ministry developer for work among families with children and youth. ● collaborate with the interfaith and the regional Episcopal communities to support robust ministry in the face of declining resources; and ● continue to grow the ministry of, with and through "St. Technology..." <p>Then COVID struck.</p> <p>St. Tim's was uniquely positioned for a nearly seamless shift to virtual reality. We had already been livestreaming Sunday services for a year, thanks to the Planting for Tomorrow campaign (and the artful labors of Mike Foster and Will Swartzbeck on the livestream console). ZOOM – already in use by the office team - became our lifeblood for daily meetings, interactive prayer, and many other gatherings Who would have thought that broadcast technology and the Hollywood Squares game show format would become the metaphor for community life in our time!?! </p> <p>Musicians rapidly learned to utilize the cell phone Acapella app to collaborate, creating music tracks for our Sunday worship experience. In addition to providing live organ preludes and postludes for Sunday services, Michael Gartz became the "in-church" computer operator – providing video and audio tracks for the persons in the nave on Sunday mornings. Ann Corrigan adapted planning from a full choir to solos, duets and occasional small ensembles – and has ventured further afield (digitally) to assist the virtual Diocesan choir in providing music tracks for Diocesan Convention, Christmas services and the Epiphany ordinations.</p> <p>Behind the scenes, the altar and flower guilds continued, without a hitch, to prepare and enhance our worship environment –while navigating additional microphone and power cables placed to serve our expanded livestream needs. Lectors and lay preachers rose to the challenge of pandemic protocols, providing additional "voices" for our worship experience. Allison Fisher created – then revised (repeatedly!) to meet changing protocols - the rota of persons serving in all the worship support ministries (ushers, greeters, post-service sanitizing crew, lectors, altar guild, etc.) and assisted in training them in revised duties. Vestry members utilized directory lists to stay in touch with parishioners unable to join us physically. Denis Ciaciuch used this "quiet time" to replace our failing roof.</p> <p>Phil Smith's new role as St. Timothy's Safety Officer (never envisioned to include "COVID Czar") helped us sort through the labyrinth of Diocesan, County Health Department, and other guidelines for life during the pandemic:</p> <p>The dauntless Clothesline team kept our signature servant ministry afloat – safely navigating several outbreaks of the virus.</p> <p>The Mitten Mission was able to gather, keeping pandemic protocols, and crafted one hundred pairs of beautiful woolen mittens that were distributed to residents of the Cocoon Shelter for victims of domestic and sexual abuse, as well as guests of St. Paul's Community Center that serves persons in downtown Toledo who are without homes.</p> <p>We were able to continue to host the private driving school that provides required drivers' education classes for teens in the Perrysburg area.</p> <p>Jobseekers/Extreme Networking Team successfully met in person on site during the times that Wood County was "in orange."</p> <p>Several of the essential 12-step groups that were housed at St. Timothy's resumed in-person meetings this fall.</p> <p>Guiding Pathways respite ministry hosted an in-person closing celebration on our campus for its virtual summer offering, "Pathways at Home." Pathways also collaborated with Kingston Health Care Services, Parkcliffe Memory Care, and Walker Funeral Homes to host the first "Drive-through" Fall Harvest Festival in the area, on St. Timothy's grounds. This event gained us front-page coverage in the Toledo Blade.</p> <p>The Toledo Blade again gave superb coverage to our Drive-Thru Critter Blessing.</p>
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St. Timothy's 58th Annual Meeting

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34 In Attendance Via Zoom

Fr. Bunke	Rector's Annual Report	<p>For a few short months, a team of volunteers (religiously) sanitized pews and high-contact surfaces throughout the building following in-person worship services.</p> <p>During the first month of shelter-in-place, a significant theft of funds was uncovered. The Wood County Prosecutor's office, Diocesan staff, and the Church Insurance Company helped our Treasurer, Parish Chancellor, Finance Committee, and remaining staff members to navigate a forensic audit and recover most stolen funds. The government's Payroll Protection Plan provided "God working in a totally unexpected way" to keep us solvent through the experience. As of this writing, the court case remains open – and I am prevented from sharing much beyond, "the appropriate Church and civil authorities were notified, and insurance has covered our loss." A copy of our forensic audit's findings is available for your view, on request. Deep thanks are due Phil Schmidt (Chancellor), MaryJane Getz (Treasurer), Diana Kiser (Administrative Assistant), Joe Ferguson (Sr. Warden), Susan Nelson (Vestry liaison for Finance & Administration), and George Winters (Finance Committee member-at-large) for many hours of research, follow-up, and meetings to examine and renew St. Tim's bookkeeping policies and financial protocols. Their efforts, combined with the skills of new bookkeeper, Tina Mockbee, were affirmed in a positive fourth quarter audit report by an "outside" CPA firm.</p> <p>Challenging opportunities remain for us as we anticipate nine more months of pandemic protocols:</p> <p>How do we reach out to serve our immediate "physical" community and grow Jesus' Church during this time of social distancing and pandemic protocols?</p> <p>How do we most ably reach, serve, and incorporate an astounding virtual audience and congregation, averaging 400 viewers weekly (see article on virtual ministries elsewhere)? An "IDEAS Committee" and "Connecting Communities" has been drawn together to explore and engage us in precisely such initiatives. The 2021 budget includes modest funds to support this work.</p> <p>What tools can we employ to earn the physical and financial support of a growing virtual congregation?</p> <p>Are there more effective ways we can provide pastoral care to persons experiencing personal and/or health crises – especially when hospitals and care facilities are closed to visitors (including clergy), except in extremis, and in-person visits outside one's household are considered unsafe for all.</p> <p>How will we best celebrate the lives of persons departed this life (especially those whose cremains are respectfully kept at St. Timothy's, awaiting interment) during COVID?</p> <p>How will the virtual life we have come to know meld with in-person ministries as our population reaches herd immunity?</p> <p>New shapes, times, and modes (virtual, in-person, blended) of committee and project meetings</p> <p>Better taste for the wide wealth of worship and spirituality resources available on-line</p> <p>Increased utilization of on-line technologies and services (contributions, evangelism, educational, informational, etc.)</p> <p>St. Timothy's has been blessed in MANY ways. Not least among these is a truly amazing staff:</p> <p>Jim & Deb Dollar have cleaned up after us for ten years. During the past year they have never hesitated to additionally don masks and gloves to sanitize every high-contact surface (think doorknobs, door edges and door frames, push plates, light switches, fixture handles, and more) in the place.</p>
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St. Timothy's 58th Annual Meeting

Date: 17 January 2021

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Adjourned: 354PM

34 In Attendance Via Zoom

Fr. Bunke	Rector's	I've already sung Michael Gartz' and Ann Corrigan's praises – but let us repeat a chorus here!
	Annual Report	Tina Mockbee – in six short months – has established herself among us as a wise and highly skilled bookkeeper.
		Diana Kiser continues to be a force of nature who rarely chooses to refuse a challenge. Her IT knowledge, huge heart, and passions for justice and service uniquely suit her for the challenging opportunities of this time. We would not have made it this far through COVID without her.
		During a job interview 40 years ago, I questioned a Chicagoland congregation's use of individual tape recorders vs. in-person teachers to provide Sunday School instruction. I now find myself creating monthly Kids' Worship/Formation offerings in video format. My peers and I scoffed at televangelists – and now labor nearly full-time as video producers and broadcast hosts. Ministry of presence meant sitting beside, holding the hand or shoulders of persons in crisis or those bereaved. Now support is offered at best, with six feet's social distance or through cell phone, Zoom or FaceTime conversations. Twelve months ago, I anticipated officiating our youngest's wedding on the grounds of the Convent of the Transfiguration in Cincinnati – not attending the West coast celebration with Kay, from the couch in our family room via ZOOM (sigh). We never anticipated weighing every foray outside our home against putting my 91-year-old mother-in-law or 62-year-old brother-in-law with stage 4 cancer at potentially mortal risk.
		Today's epistle reading includes the sentence, "All things are lawful to me, but not all things are helpful" (1 Cor. 6.12 MEV). As Anglicans, we are heirs to a long and honored tradition of bridging differences. In this time of separation and change, we can use our history, our spheres of influence, and the personal resources God has placed within our reach to span the gulf separating believers from scoffers, rich from poor, techno-savvy from Luddites, and right from left. Such is the life of grace during COVID and in our common life as St. Timothy's Church. We have been called to be bridge-builders by the One who bridged the chasm of sin separating us from God, self and others by the cross. This Divine Companion's love (and creativity) knows no bounds. May we individually and together explore and expand God's reach through the precious lives with which we have been blessed.
		Let us go forth in peace:
		Together - to seek, to know, and to share the love of God.
		Rejoicing in the power of the Spirit!
		Thanks be to God.
		Following the Rector's Report Fr. Bunke showed a video capturing some of the congregational events of the year.
		There was no further business.
		Motion for Adjournment: Judy Snyder
		Second: Susan Nelson
		Passed: Unanimously

Annual Report

St. Timothy's 59th Annual Meeting V2

Date: 11/21/21

Attendees: 52 in-person, 10 virtual

Lead	Topic	Discussion
Rev J Bunke	Opening Prayer	Opened at 9:06. Prayer for guidance in transition and in thanksgiving at this time of year.
Rev J Bunke	Zoom Etiquette	Pointed out need to mute if not speaking and identified lag between speaking and being heard.
Rev J Bunke	Agenda & Process	As stated.
Rev J Bunke	Necrology	Remembrance of parishioners who died since last meeting.
Rev J Bunke	Approval of Minutes (2)	Referred to the minutes of both the 58 th Annual Meeting and the Special Congregational Meeting of May 23, 2021. Starr Wlodarski moved to accept, second by Gingi Rothman. Approved unanimously.
Rev J Bunke	Ministry Reports	Ministry reports will be completed to be incorporated in the annual parish report to the diocese. That report will be made available to parishioners via several channels when complete.
Rev J Bunke	Election of Vestry Members	In accordance with the bylaw change adopted in May, six are to be elected; four to a three-year term, one to a two-year term, and one to a one-year term. The vestry will determine which electees will serve the one- and two-year terms. The nominating committee nominated the following parishioners: Dan Boos, Ryan Wright, Jay Secor, Pete Allesee, Christine Castellano, and Matt Moore (previously appointed to a vestry position). Following the absence of nominees from the floor, George Winters moved to close the nominations and to cast a unanimous ballot for the nominees. Second by Richard Leichtamer. Passed unanimously.
Maryjane Getz, Treasurer	Election of Convention Delegates	The diocesan convention in November, 2022 will elect a bishop coadjutor who will become the diocesan bishop upon the incumbent's retirement. The parish is entitled to three delegates and two alternate delegates. Nominations from the vestry and the floor resulted in a slate of six candidates. After discussion, there was a motion to elect all six by Trina Secor, seconded by Dottie Wilkerson, with the understandings that Ginger Brown would yield her place if all five others were to be available and the delegation would organize itself into primary and alternate delegates as the date of the convention draws closer, depending on their availabilities. The six parishioners elected were Ryan Wright, Allison Fisher, Rick Volkmer, Adreana Krukowski, Joan Van Gunten, and Ginger Brown.
Rev J Bunke	Budget Summary and Interim Financial Report	<p>The budget having been presented in some detail between services on November 14th, the treasurer highlighted a budget that anticipates \$404,885 in income and \$401,405 in expenses. The budget was adopted by the vestry at its November meeting with the understanding that adjustments might well be necessary as the parish enters an interim ministry.</p> <p>Other financial highlights include</p> <ul style="list-style-type: none"> The Trust Company completed its first full year of managing the endowment with an overall gain even after the obligatory 5% transfer to the operating budget. The budget construct was modified to incorporate the two new ministry liaison areas that were split out from existing areas. The revenue stream from the diocesan "Planting for Tomorrow" capital campaign is complete. <p>The budget reflects incorporation of appropriate use of restricted funds where those restricted funds have dedicated income.</p>

Minutes of Special Congregational Meeting

Sunday, May 23, 2021 – 9:00 a.m. – Hybrid: in-person and via Zoom

Called to order at 9:04 a.m. by the Rector, with Opening Prayer

Following presentation of rationale for changing by-laws to move the date of Parish Annual Meeting from January to November, motion to do so passed unanimously.

Article II Parish Meetings

Section 1. In addition to the annual meeting of the parish which will be held in ~~January~~ November of each year (preceding the requirement) as provided by Title II, Canon 1, of parishes, special meetings of the parish may be held at any time upon call of the presiding officer or of the vestry, or at the written request of any ten (10) members of the parish who are qualified electors thereof.

Following presentation of rationale for changing by-laws to increase size of vestry membership from ten persons (serving three-year terms, in rotation) to twelve (likewise, serving three-year terms, in rotation), motion to do so passed unanimously.

Article IV Nomination and election of vestry

Section 1. The vestry shall consist of twelve (12) ~~eleven (11) members,~~ and, when possible, include ~~including~~ one (1) youth member whose term shall be one (1) year, having the qualifications prescribed by the Canons of the Diocese, who, except for the youth member, shall be divided into three (3) classes whose terms of office shall expire at different times. All vestry members shall hold office for such terms or until the election and qualification of their successors. A member of the vestry may be removed for cause,

Interim Rector's Report

This Interim's tenure began on March 1, 2022. During the first two months of the year the parish was without a rector, the prior rector having retired. The parish was figuring out how to reopen from the COVID shutdown. The parish had greatly benefit from the efforts of the previous rector and vestry in equipping the parish to livestream services well before the COVID epidemic hit.

The congregation was engaged in a capital campaign to support several initiatives, primarily a new pipe organ, along with upgrading technology and adding solar panels and charging stations. Along the way, a grassroots effort added a commercial kitchen to the list of projects.

The parish formed a search committee that will, God willing, result in the calling of the next rector.

By the later part of 2022 Sunday attendance was increasing and was approaching pre-COVID attendance numbers.

At the end of the program/school year, the choir director retired, and a new director was hired.

In the summer and fall, the congregation experimented with a dog-friendly service on one Saturday a month, with measured success. We hosted a well-attended Blessing of the Animals on the front lawn of the church, with multiple vendors and games for the children.

The Fall evidenced a small but steady group of Sunday School Children And as we headed toward 2023, regular attendance began to head above what it had been before COVID.

Advent welcomed a visitation from Bishop Hollingsworth with the Confirming and Receiving new members into the Body of Christ,

Rev. Sarah Shofstall

Senior Warden's Report

For everything there is a season, and a time for every matter under heaven. A time to be born, and a time to die; a time to plan, and a time to pluck up what is planted; a time to kill, and a time to heal; a time to break down, and a time to build up; a time to weep, and a time to laugh; a time to mourn, and a time to dance; a time to throw away stones, and a time to gather stones together; a time to embrace, and a time to refrain from embracing; a time to seek, and a time to lose; a time to keep, and a time to throw away; a time to tear, and a time to sew; a time to keep silence, and a time to speak; a time to love, and a time to hate; a time for war, and a time for peace.

Ecclesiastes 3:1-8

To my fellow members at St. Timothy's Episcopal Church, I would like to say again how honored I have been to be able to serve on the Vestry for the past three years and this past year as Senior Warden. I originally wondered why I was invited to be on the Vestry and wondered more about, why, as a warden. I had little experience as an Episcopalian, so I brought little experience or knowledge. I eventually settled on the idea that I was to be a fresh set of eyes and this realization seemed to be reinforced when Father Bunke announced his retirement. This started us on the transition we have been exploring with the help of our Interim Rector Sarah Shofstall. I remember last January when Maryjane Getz provided encouragement that we would muddle through until Sarah began in the months to follow. St. Timothy's was able to continue with services during January and February with visiting clergy and our own lay leaders. This demonstrated the ability to do more than just muddle through. Plans for the future, the aspirational St. Timothy's, continued to roll out. This showed that St. Timothy's is a vibrant, active congregation preparing to search for and attract a new permanent Rector. The Vestry did demonstrate diligence in making some difficult decisions. I feel this is an important time for St. Timothy's and I am excited about the future.

Respectfully submitted, Pete Fitzpatrick, Sr. Warden

2022 Officers and Advocates

Bishop	The Rt. Rev. Mark J. Hollingsworth, Jr.
Interim Rector	The Rev. Sarah Shofstall
Senior Warden	Pete Fitzpatrick
Junior Warden	George Winters
Warden-in-Training/Clerk	Rick Volkmer/Amy Wilburn
Treasurer	Maryjane Getz
Chancellor	Phil Schmidt

2022 Statistical Postscripts

Average Sunday Attendance 59	Baptisms 1
Average Online Participation 59	Confirmations 3
	Received 1
	Marriages 1
	Burials 4

Thursday Morning Discussion Group Report

Each Thursday morning, St. Timothy's plays host to between 10 and 15 people of various backgrounds, spiritual disciplines, genders and mindsets. This group, known as the Thursday Morning Discussion Group, democratically chooses a book, reads selected passages of the book and discusses their impressions...most of the time. They sometimes, admittedly, stray from the stated goal and find themselves discussing whatever political or social outrage is currently preying on their minds. Four or five of these folks are members of St. Timothy's. While this gathering is supposed to take place at 7:30 am in the library over coffee and doughnuts, since March, 2020 the group has been gathering via Zoom due to Covid-19 restrictions and more recently in blended (Zoom & in person) format.

There are no dues, no elections, no leaders, and the only responsibilities are to have an opinion, buy an occasional doughnut (when meeting in person permits), lead the opening prayers and respect everyone's opinion and the right to state it. We pass a tin can around and collect whatever each member feels compelled to donate (digital methods are discussed). When we determine there is a backlog of cash in the account we donate it to some worthy cause. In 2022 we made the following:

Donations – MAPP/General Liability Insurance & Sneakers for Youth
Memorial – Tom Klein

Among the books read in 2022 were:

Rationality – Steven Pinker
The Lincoln Highway - Amor Towles
The Jungle - Upton Sinclair
Children of the Alley - Nageeb Mahfooz
The Hospital: Life, Death, and Dollars in a Small American Town - Brian Alexander
Till We Have Faces – C.S. Lewis
1984 – George Orwell
Nobody Knows My Name – James Baldwin
Pastoral Song – James Rebanks
The Aviator's Wife – Melanie Benjamin
Red Notice - Bill Browder
The Mafia Bomber - Malcolm Gladwell
Lawn Boy – Johnathan Evison
The Soul of New Machine – Tracy Kidder

Respectfully submitted, Joe Ferguson

Property Report

Major Projects:

- Completed Gutter/Eave/Window Trim: August
- Completed Exterior Painting: September
- Completed vacation of tenant from Rectory: December 1
- Completed estimates for Capital Campaign: October 1

Expense/Maintenance:

- Security System Upgrade: January 31
- Grounds Clean up Day with Wood Co. Juvenile Court: July 9
- New Refrigerator: September 20
- Updated Expenditure authority and process: October 15
- Complete Foyer Remodel: November 15
- On Budget: December 31
- Rework of Memorial Garden Walkway: (Warranty) Not complete

2023 Outlook:

- Complete Capital Campaign Projects
- Continue Security System Upgrades
- Upkeep of grounds landscaping via regularly scheduled maintenance
- Fire Marshall compliance
- Maintain budget discipline

Respectfully submitted by Pete Allesee, vestry liaison for Property, Grounds, and Buildings committee.

By-laws for St. Timothy's Episcopal Church, Inc. of Perrysburg, Ohio

Article 1 Canons

The corporation and all the officers and members thereof shall at all times be subject to the General Canons of the Episcopal Church and the Canons of the Diocese of Ohio and specifically Title II, Canon 1, of parishes, which is attached hereto and made a part hereof. In the event of a conflict between these by-laws and the General Canons of the Episcopal Church and the Canons of the Diocese of Ohio and specifically Title II, Canon 1, of parishes, (herein after "Canons"), the Canons shall control.

Article II Parish Meetings

Section 1. In addition to the annual meeting of the parish which will be held in January of each year as provided by Title II, Canon 1, of parishes, special meetings of the parish may be held at any time upon call of the presiding officer or of the vestry, or at the written request of any ten (10) members of the parish who are qualified electors thereof.

Section 2. Not less than one (1) nor more than three (3) weeks written notice of any such special meeting, and the purpose thereof shall be mailed to all members of the parish, and like notice shall be posted upon the church bulletin boards and published in the parish bulletin if one is published.

Section 3. At any annual or special meeting, at least ten (10) qualified electors shall constitute a quorum.

Section 4. The rector of the parish shall, if present, preside at all such meetings. In the absence of the rector, an officer of the parish shall preside, in the following order of priority (1) senior warden, (2) junior warden, (3) clerk. If none of the above is present, the meeting may elect a qualified elector as its presiding officer.

Article III Funds of the parish

The vestry shall invest and control the funds belonging to the parish itself and the vestry shall adhere to the business practice requirements of the Diocese with respect to such actions. The Diocese of Ohio, having created a corporation known as "The Trustees of the Diocese of Ohio" for the purpose of investing and caring for the funds of the Diocese, the vestry may, in its discretion, turn over to such corporation for investment funds belonging to the Parish, and the action of the vestry taken in that regard is hereby ratified.

Article IV Nomination and election of vestry

Section 1. The vestry shall consist of eleven (11) members, including one (1) youth member whose term shall be one (1) year, having the qualifications prescribed by the Canons of the Diocese, who, except for the youth member, shall be divided into three (3) classes whose terms of office shall expire at different times. All vestry members shall hold office for such terms or until the election and qualification of their successors. A member of the vestry may be removed for cause, upon not less than a two-thirds (2/3rds) vote of the vestry.

Vacancies occurring in the vestry prior to the third (3rd) Monday in November in any year may be filled by the remaining vestry members until the next annual parish election, at which time the vacancy for the balance of the term shall be filled.

Vestry members, after a three (3) year term or having filled in for more than one (1) year of an unexpired term, shall be ineligible for re-election to the vestry for a period of one (1) year. If a member is appointed to fill the unexpired term of less than one (1) year, that person will be eligible for reappointment to a full vestry term of three (3) years if nominated.

Section 2. The presiding officer shall each year appoint a nominating committee of three (3) members of the parish having the qualification of electors, and reporting to the same vestry at a meeting held no later than the third (3rd) Monday in November. The names of the members of the committee shall be posted on the bulletin board of the parish prior to the succeeding Sunday and published in the parish bulletin, if one is published, not later than the second succeeding Sunday.

By-laws continued

Section 3. The nominating committee shall on or before December 15th prepare and deliver to the presiding officer a written report signed by the nomination committee, or a majority thereof, setting forth the names of as many qualified members of the parish as are needed to fill the positions in the vestry to be voted upon at the succeeding annual meeting of the parish.

Section 4. The presiding officer shall upon receiving from the nominating committee the report of nominations, cause a list thereof to be immediately posted upon the bulletin board and to be published in the parish bulletin if one is published at least two (2) weeks before the annual meeting and said list shall remain posted until the annual election.

Section 5. Up to the time of the election, other nominees for such vacancies may be made by qualified electors of the parish.

Section 6. In the event the nominations exceed the vacancies to be filled the presiding officer shall cause ballots to be prepared and at the annual parish meeting shall appoint three (3) qualified electors of the parish as tellers who shall supervise the elections.

Article V Officers

The vestry shall, at its first meeting after any annual meeting, elect the following officers of the parish: a senior warden and junior warden, who shall be from its own number, and clerk, treasurer, assistant treasurer, and chancellor, who may be on the vestry, but may be non-vestry members who are a qualified elector of the parish. The officers shall have the duties prescribed by Title II, Canon 1.

Article VI Committees

Section 1. The vestry shall create an executive committee. In addition the vestry is able to form "special committees" for special assignments. These committees may include both vestry and non-vestry members. These committees may render advice and counsel to the vestry, but shall not exercise the authority of the vestry concerning the affairs of the church. Examples include the search committee, endowment committee, etc.

Article VII Amendments

These by-laws may be amended, altered, supplemented, or repealed, in whole or part, by a vote of two-thirds (2/3rds), which however, shall in any case be not less than thirty-five (35), of all qualified electors present at an annual or special meeting of the parish, provided notice of such proposed action shall have been mailed to all members of the parish at least two (2) weeks prior to such a meeting and further provided that notice of the meeting included notice of the proposed amendment, alteration supplement, or repeal.

The proposed amendment shall be submitted to the vestry, in writing signed by either two (2) members of the vestry or four (4) qualified electors of the parish, read at the next vestry meeting, laid over to a second (2nd) meeting at which time it shall be voted on, then presented to the parish at a special or the annual meeting.

These by-laws have been amended and approved at the 2008 annual meeting of the parish. Said amendments have been verified by Phil Schmidt, chancellor of St. Timothy's Episcopal Church.

Treasurer's Report

Restricted Fund Income

Altar Guild Fund	0.00
Capital Improvements Fund Income	0.00
Clothesline Fund Income	11,115.50
Endowment Fund Income	(126,349.95)
Expect A Miracle Campaign Fund	282,642.70
Flower Fund Income	80.00
Guiding Pathways Fund Income	0.00
KY Adult Barnes Mtn Mission Fund Income	2,420.00
KY Youth Barnes Mtn Mission Fund Income	0.00
Memorial Garden Fund Income	80.00
Mitten Mission Fund Income	125.00
Music Fund Income	0.00
Organ Fund Income	35,373.02
Parish Discretionary Fund Income	2,400.00
Rector's Discretionary Fund Income	1,900.00
St Tim's Discovers Income	1,077.00

Other:

Thursday Morning Discussion Group Income	990.00
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Total Restricted Income

211,853.27

TOTAL UNRESTRICTED AND RESTRICTED INCOME

592,856.54

*Treasurer's Report continued***St. Tim's
Discovers**

Balance Forward 1/1/2022	7,885.77
Income	
Donations	1077.00
Expenses	
Artist honoraria/expenses	1,600.00
Expenses (artist meals, lodging, advertising)	1,337.58
	\$2,937.58
Balance on Hand 12/31/2022	\$6,025.19

Investments

Total Endowment Fund balance at 12/31/2022	\$583,029.20
Real Property ⁽¹⁾	
Church	1,496,400.00
Rectory	218,200.00
<u>Less Allowance for Columbarium Encumbrance of Church Property ⁽²⁾</u>	<u>(70,000.00)</u>
Total Real Property	\$ 1,644,600.00
Non-Real Property ⁽³⁾	\$ 900,000.00
Restitution Accounts Receivable - K. Hartford	\$ 18,629.38
Endowment Fund Accounts Receivable From Operating Fund	22,998.34
Breeze Pledge Transfers Receivable	1,782.05
Pipe Organ under construction	49,260.00
<u>Total Assets</u>	<u>\$3,700,225.84</u>
Liabilities	
Accounts Payable	5,089.65
Operating Fund Accounts Payable to Endowment Fund	22,998.34
Prepaid Pledge Income	8,000.00
Pass through Memorials and Expenses	2,093.55
Total Liabilities	\$38,181.54
<u>Total Net Worth</u>	<u>\$3,662,044.30</u>

**Note 1: Appraised values from Wood County Auditor*

**Note 2: Amount determined using formula from ORC Section 1721.21*

**Note 3: Rough estimate pending completion of physical inventory*

Treasurer's Report continued

Statement of Activities for the Year Ended December 31, 2022

Account Name	2022 Actual	2022 Budget
Income		
<u>Unrestricted Income</u>		
Pledge Income	304,248.23	335,685.00
Plate Income	422.00	500.00
Building Donation Income	4,674.90	3,500.00
Rectory Rental Income	23,500.00	28,200.00
Other Income	7,718.14	0.00
Endowment Transfer to General	37,000.00	37,000.00
Total Unrestricted Income	<u>377,563.27</u>	<u>404,885.00</u>

Treasurer's Report continued

Restricted Fund Income

Altar Guild Fund	0.00
Capital Improvements Fund Income	0.00
Clothesline Fund Income	11,115.50
Endowment Fund Income	(126,349.95)
Expect A Miracle Campaign Fund	282,642.70
Flower Fund Income	80.00
Guiding Pathways Fund Income	0.00
KY Adult Barnes Mtn Mission Fund Income	2,420.00
KY Youth Barnes Mtn Mission Fund Income	0.00
Memorial Garden Fund Income	80.00
Mitten Mission Fund Income	125.00
Music Fund Income	0.00
Organ Fund Income	35,373.02
Parish Discretionary Fund Income	2,400.00
Rector's Discretionary Fund Income	1,900.00
St Tim's Discovers Income	1,077.00

Other:

Thursday Morning Discussion Group Income	990.00
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Total Restricted Income

211,853.27

TOTAL UNRESTRICTED AND RESTRICTED INCOME

592,856.54

Treasurer's Report

	<u>Actual as of</u> <u>12/31/2022</u>	<u>Budget</u>
<u>Total Personnel</u>	228,556.75	252,564.50
<u>Total Church Building Expenses</u>	28,022.80	26,100.00
<u>Total Rectory Expenses</u>	7,843.27	9,384.00
<u>Total Finance, Administrative & Stewardship</u>	92,000.69	89,680.00
<u>Total Christian Formation</u>	3,850.34	1,225.00
<u>Total Communicatons</u>	1,066.42	2,000.00
<u>Total Fellowship</u>	195.06	625.00
<u>Total Outreach</u>	192.57	<u>200.00</u>
<u>Total Congregational Development</u>	1,654.48	4,000.00
<u>Total Worship</u>	1,849.28	2,450.00
<u>Total Operating Expenses through 12/31/2022</u>	365,231.66	<u>388,228.50</u>

Treasurer's Report continued

<u>Restricted Funds Expense</u>	<u>Actual</u>
Altar Guild Fund Expense	511.50
Capital Improvements Fund Expense	7,650.25
Clothesline Expense	1,906.85
Endowment Fund Expense	4,890.83
Expect A Miracle Campaign Expenses	179,612.45
Flower Fund Expense	895.62
Guiding Pathways Fund Expense	0.00
KY Youth Barnes Mtn Mission Fund Expense	2,430.00
Mitten Mission Fund Expense	48.90
Music Fund Expense	671.18
Organ Fund	275.00
Parish Discretionary Fund Expense	100.00
Rector's Discretionary Fund Expense	4,299.60
St Tim's Discovers Fund Expense	2,937.58
Youth Fund Expense	225.00
<u>Total Restricted Expenses</u>	<u>206,454.76</u>
Other Liability Funds:	
Thursday Morning Discussion Group	1,507.00
<u>TOTAL Restricted Expenses</u>	<u>207,961.76</u>

Treasurer's Report continued

Capital Improvement Funds 2022 Recap

2022 Income

Total 2022 Capital Funds Receipts	\$0.00
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2022 Expenditures

Fundraising Feasibility Study	3,325.00
Security Camera Equipment/System Update	1,805.00
Banquet Tables	797.49
Rug, clock and wall art for parish hall	382.29
Tree in vestibule	288.21
Conference Speakers	352.26
Event Photography	700.00

Total 2022 Capital Funds Expenditures through 12/31/2022	\$7,650.25
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Expect a Miracle Campaign 2022 Recap

2022 Income

Expect a Miracle Campaign Donations	182,641.52
Expect a Miracle Merrick Clothesline Donations	100,000.00
Interest Earned	<u>1.18</u>

Total 2022 Expect a Miracle Campaign Receipts	\$282,642.70
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2022 Expenditures

Fundraising Consultant	14,975.00
Campaign Brunch Expenses	640.61
Video Deposit	200.00
Photography	300.00
Check order	209.36
Investment loss	526.43
Kitchen Project	128,517.50
Painting Project	10,396.94
Gutter Project	23,234.00
Merrick Clothesline Expenses—outdoor shed	265.81
Merrick Clothesline Expenses—rectory utilities	105.00
Merrick Clothesline Expenses—Payroll & taxes	241.80
Total 2022 Expect A Miracle Campaign Expenditures through 12/31/2022	\$179,612.45

Treasurer's Report - Budget

Budget	2023 Budget	2022 Budget
Revenue		
Building Rental Donation	3,000.00	3,500.00
Endowment Fund Annual Payout	40,000.00	37,000.00
Other Revenue		
Rectory Rental Income	28,200.00	28,200.00
Total Other Revenue	71,200.00	68,700.00
Plate Income	150.00	500.00
Pledge Income	372,000.00	335,685.00
Total Revenue	443,350.00	404,885.00
Gross Revenue	443,350.00	404,885.00
Expenditures		
Christian Formation:		
1st Communion & Confirmation	0.00	25.00
Adult Education Expenses		
Adult Education	0.00	0.00
Forums/Classes	700.00	700.00
Literature	150.00	300.00
Retreats & Conferences		
Total Adult Education	850.00	1,000.00
Sunday School	1,500.00	200.00
Total	2,350.00	1,225.00
Training for Lay Ministries Expense		
Lay Training	0.00	0.00
Vestry Training & Retreat	1500.00	0.00
Total Training for Lay Ministries Expense	1500.00	0.00
Youth Ministry		
Youth Group	0.00	0.00
Total Christian Formation	3,850.00	1,225.00
Congregational Development		
Evangelism	2,500.00	2,500.00
Community Awareness	0.00	0.00
Ideas Committee—Connecting Communities	0.00	1,500.00
Total Congregational Development	2,500.00	4,000.00
Communications		
Advertising	2,500.00	1,000.00
Digital Presence—external	1,500.00	1,000.00
Total Communications	4,000.00	2,000.00

Treasurer's Report continued

Fellowship		
Coffee Hour	250.00	250.00
Events & Outings	1,000.00	100.00
Kitchen Supplies	700.00	100.00
Mementos & Awards	0.00	100.00
Pastoral Care	0.00	0.00
Receptions & Hospitality	0.00	75.00
Total Fellowship	1,950.00	625.00
Finance and Administration		
Assessment	55,500.00	47,000.00
Audio Visual Expense		
Audio Visual Maintenance & Repair	700.00	700.00
Total Audio Visual Expense	700.00	700.00
Audit & Financial Mgt Expense		
Audit & Financial Management	500.00	0.00
Miscellaneous Finance Expense	500.00	200.00
Total Audit & Financial Mgt Expense	1,000.00	200.00
Church Insurance	12,000.00	12,000.00
Office Supplies & Equipment		
Memberships	250.00	230.00
Office Supplies	1,500.00	1,500.00
Postage	500.00	300.00
Total Office Supplies & Equipment	2,250.00	2,030.00
Printing Operations		
Copier Lease	4,500.00	5,600.00
Copier Printing	3,000.00	3,000.00
Total Printing Operations	7,500.00	8,600.00
Telephone & IT Operations		
IT Expense—internal internet	6,000.00	5,000.00
Internet/Phone—external	6,500.00	6,500.00
Software & License Purchase	7,500.00	7,500.00
Total Telephone & IT Operations	20,000.00	19,000.00
Total Finance & Administration	98,950.00	89,530.00
Stewardship		
Stewardship Thanksgiving Materials	500.00	150.00
Total Stewardship	500.00	150.00

Treasurer's Report continued

Fellowship		
Coffee Hour	250.00	250.00
Events & Outings	1,000.00	100.00
Kitchen Supplies	700.00	100.00
Mementos & Awards	0.00	100.00
Pastoral Care	0.00	0.00
Receptions & Hospitality	0.00	75.00
Total Fellowship	1,950.00	625.00
Finance and Administration		
Assessment	55,500.00	47,000.00
Audio Visual Expense		
Audio Visual Maintenance & Repair	700.00	700.00
Total Audio Visual Expense	700.00	700.00
Audit & Financial Mgt Expense		
Audit & Financial Management	500.00	0.00
Miscellaneous Finance Expense	500.00	200.00
Total Audit & Financial Mgt Expense	1,000.00	200.00
Church Insurance	12,000.00	12,000.00
Office Supplies & Equipment		
Memberships	250.00	230.00
Office Supplies	1,500.00	1,500.00
Postage	500.00	300.00
Total Office Supplies & Equipment	2,250.00	2,030.00
Printing Operations		
Copier Lease	4,500.00	5,600.00
Copier Printing	3,000.00	3,000.00
Total Printing Operations	7,500.00	8,600.00
Telephone & IT Operations		
IT Expense—internal internet	6,000.00	5,000.00
Internet/Phone—external	6,500.00	6,500.00
Software & License Purchase	7,500.00	7,500.00
Total Telephone & IT Operations	20,000.00	19,000.00
Total Finance & Administration	98,950.00	89,530.00
Stewardship		
Stewardship Thanksgiving Materials	500.00	150.00
Total Stewardship	500.00	150.00

Treasurer's Report continued

General Outreach & Collaboration Expense		
General Outreach	300.00	200.00
Clothesline	0.00	0.00
Martha's Kitchen	0.00	0.00
Total General Outreach & Collaboration Expense	300.00	200.00
Personnel		
Admin Asst		
Admin Asst Health Care	10,500.00	12,000.00
Admin Asst Pension Contribution	9,300.00	3,986.00
Total Admin Asst	19,800.00	15,986.00
Employer's Cost of Employment		
Employer Paid Tax Liabilities	10,000.00	7,500.00
Payroll Processing	1,000.00	800.00
Worker's Comp	300.00	300.00
Consultant for Search of Priest	500.00	
Choir Director Continuity Education	200.00	
Total Employer's Cost of Employment	12,000.00	8,600.00
Other Personnel		
Nursery Caregiver Wages	1,000.00	1,200.00
Choir Section Leaders	7,000.00	
Instrumental Musicians	5,000.00	
Total Other Personnel	13,000.00	1,200.00
Rector		
Rector Meals & Mileage	1,500.00	1,500.00
Rector Cell Phone	1,000.00	1,000.00
Rector Cont Education/Professional	1,000.00	1,000.00
SECA	6,502.00	6,502.00
Rector Health Insurance	12,000.00	12,000.00
Rector Hospitality & Entertainment	1,000.00	1,000.00
Rector Pension Contribution	20,000.00	20,000.00
Transfers to Discretionary Fund	2,400.00	2,400.00
Total Rector	45,402.00	45,402.00
Salaries		
Admin Asst Salary	52,000.00	44,288.82
Bookkeeper Compensation	8,000.00	9,942.40
Choir Director Salary	8,400.00	9,112.79
Organist Salary	23,700.00	18,231.09
Interim Salary and Housing	85,000.00	85,000.00
Sexton Compensation	18,720.00	13,101.40
Total Salaries	195,820.00	179,676.50

Treasurer's Report continued

Supply Personnel Expense		
Substitute/Guest Musician/Vocal	0.00	500.00
Supply and Guest Clergy	2,000.00	1,200.00
Total Supply Personnel Expense	2,000.00	1,700.00
Total Personnel	288,022.00	252,564.50
Property, Grounds & Maintenance		
Church Building Expense		
Church Building Repair & Maintenance	6,000.00	3,500.00
Cleaning & Maintenance Supplies	2,000.00	1,000.00
Security	5,000.00	1,000.00
Total Church Building Expense	13,000.00	5,500.00
Property Expense		
Grounds Maintenance	5,200.00	4,000.00
Memorial Grounds Maintenance	1,500.00	1,500.00
Parking Lot Maintenance	4,100.00	4,000.00
Total Property Expense	10,800.00	9,500.00
Rectory Expense		
Rectory Property Management fees	0.00	3,384.00
Rectory Maintenance	0.00	1,000.00
Rectory Property Tax	0.00	5,000.00
Total Rectory Expense	0.00	9,384.00
Utilities		
Church Electric	5,000.00	4,000.00
Church Gas	9,000.00	5,500.00
Church Water, Sewer & Trash	2,800.00	1,600.00
Rectory Electric	0.00	0.00
Rectory Gas	0.00	0.00
Rectory Water, Sewer & Trash	0.00	0.00
Total Utilities	16,800.00	11,100.00
Total Property, Grounds & Maintenance	40,600.00	35,484.00
Worship Expense		
Altar Supplies	0.00	0.00
Instrument Maintenance & Repair	1,000.00	1,000.00
Music Licenses & Permissions	1,000.00	800.00
Music Purchases	500.00	500.00
Other Costs of Worship	150.00	150.00
Total Worship Expense	2,650.00	2,450.00
Total Expenditures	433,322.00	388,228.50
Net Operating Revenue	28.00	0.00
Net Revenue	28.00	0.00