



ST. TIMOTHY'S
EPISCOPAL CHURCH

ANNUAL REPORT 2021

Executive

Minutes of the annual parish meeting held on 3 - 4

Rector's report 5 - 6

Committee reports

Christian Formation (no report)

Congregational Development/ Communications 9

Fellowship 9

Finance 10

Thursday Morning Discussion Group 11

Outreach and Collaboration 12-14

Property, Grounds, and Buildings 13

Worship 15

Other

By-laws 16-17

Officers and Advocates 22

Financial

Treasurer's Report 19-35

St. Timothy's Episcopal Church offers a warm, Christ-centered church home. We welcome all, worship from a base of tradition, and strive to grow into the communities we serve. We find strength in diversity, offer a progressive approach without sacrificing tradition, and are a giving, compassionate, and community-oriented family. St. Tim's is God's work in progress. God loves you – no exceptions!

Annual Report

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St. Timothy's 59th Annual Meeting

Date: 11/21/21

Attendees: 52 in-person, 10 virtual

Lead	Topic	Discussion
Rev J Bunke	Opening Prayer	Opened at 9:06. Prayer for guidance in transition and in thanksgiving at this time of year.
Rev J Bunke	Zoom Etiquette	Pointed out need to mute if not speaking and identified lag between speaking and being heard.
Rev J Bunke	Agenda & Process	As stated.
Rev J Bunke	Necrology	Remembrance of parishioners who died since last meeting.
Rev J Bunke	Approval of Minutes (2)	Referred to the minutes of both the 58 th Annual Meeting and the Special Congregational Meeting of May 23, 2021. Starr Wlodarski moved to accept, second by Gingi Rothman. Approved unanimously.
Rev J Bunke	Ministry Reports	Ministry reports will be completed to be incorporated in the annual parish report to the diocese. That report will be made available to parishioners via several channels when complete.
Rev J Bunke	Election of Vestry Members	In accordance with the bylaw change adopted in May, six are to be elected; four to a three-year term, one to a two-year term, and one to a one-year term. The vestry will determine which electees will serve the one- and two-year terms. The nominating committee nominated the following parishioners: Dan Boos, Ryan Wright, Jay Secor, Pete Allesee, Christine Castellano, and Matt Moore (previously appointed to a vestry position). Following the absence of nominees from the floor, George Winters moved to close the nominations and to cast a unanimous ballot for the nominees. Second by Richard Leichtamer. Passed unanimously.
Rev J Bunke	Election of Convention Delegates	The diocesan convention in November, 2022 will elect a bishop coadjutor who will become the diocesan bishop upon the incumbent's retirement. The parish is entitled to three delegates and two alternate delegates. Nominations from the vestry and the floor resulted in a slate of six candidates. After discussion, there was a motion to elect all six by Trina Secor, seconded by Dottie Wilkerson, with the understandings that Ginger Brown would yield her place if all five others were to be available and the delegation would organize itself into primary and alternate delegates as the date of the convention draws closer, depending on their availabilities. The six parishioners elected were Ryan Wright, Allison Fisher, Rick Volkmer, Adreana Krukowski, Joan Van Gunten, and Ginger Brown.
Maryjane Getz, Treasurer	Budget Summary and Interim Financial Report	The budget having been presented in some detail between services on November 14 th , the treasurer highlighted a budget that anticipates \$404,885 in income and \$401,405 in expenses. The budget was adopted by the vestry at its November meeting with the understanding that adjustments might well be necessary as the parish enters an interim ministry. Other financial highlights include <ul style="list-style-type: none"> The Trust Company completed its first full year of managing the endowment with an overall gain even after the obligatory 5% transfer to the operating budget. The budget construct was modified to incorporate the two new ministry liaison areas that were split out from existing areas. The revenue stream from the diocesan "Planting for Tomorrow" capital campaign is complete. The budget reflects incorporation of appropriate use of restricted funds where those restricted funds have dedicated income.
Rev J Bunke		

Strategic Goal 1: Engage the community in purposeful evangelism through channels of worship; engaging the community; and social service outreach

Strategic Goal 2: Execute strong, vibrant multi-generational Christian Formation Experience

Strategic Goal 3: Intentionally serve local, state, and international communities of most need

Strategic Goal 4: "Just Do It" (In the course of ordinary operation)

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St. Timothy's 59th Annual Meeting Minutes Continued

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Trina Secor, Senior Warden	Recognition of Outgoing Vestry Members (Two Classes)	<p>Ruth Hancock moved, seconded by Dan Boos, that the annual meeting participants provide "straw approval" to the budget with thanks to the treasurer for its preparation.</p> <p>Since the 58th Annual Meeting was virtual because of COVID, the Rector recognized the three outgoing members of the Class of 2020 and the four outgoing members of the Class of 2021. He presented gifts from his office wall, as they are now surplus to his requirements in retirement.</p>
Jay Secor	Transition Information	<p>The Senior Warden Expressed her appreciation for the efforts of the 2021 vestry, which was faced with extraordinary challenges due to the COVID pandemic. Announced that Rev Sarah Shofstall will assume the duties of Interim Rector on or about March 1, 2022 and provided background on Sarah+ and the process by which she was selected.</p>
Rev J Bunke	Bunke Retirement Reception	<p>Thanked the Bunkes for their ministry and asked the congregation to pray for Jeff and Kay as they begin their new life as retirees.</p>
Rev J Bunke	Ministry Award	<p>Announced that the Bunkes will be honored at a reception on Sunday December 19th from 11:00 – 2:00 at the church. Invitees will include the clergy of the diocese and community leaders.</p>
	Rector's Report	<p>Presented to Treasurer Maryjane Getz for her service over the past two years. This period included not only responses to COVID such as the Federal Payroll Protection Plan but also the repair of the financial structure after the arrest of the former bookkeeper.</p> <p>The rector offered highlights of 2021 Continued and improved our COVID adjustments. Our virtual congregation has included participants from 27 countries. Resumed hospital visits, burials and funerals, and singing. Initiated activities such as "Learning on the Lawn," that increased our visibility in the community. Plussed up such activities as Blessing of the Animals and the Senior Event. Signed a contract for a pipe organ and laid the foundation for a new capital campaign. Need parishioner input to ongoing feasibility study.</p> <p>Advised that as he and Kay enter a new chapter in their common life, he will be taking on interim ministry as well as supply ministry and supply organist opportunities</p> <p>Outlined the purpose of the interim ministry on which the parish is about to embark: To discern Who are we? Whom do we serve ("neighbors") Find the vision of what and whom God is calling us to become.</p> <p>Referred all to a video highlight available on the parish website or via a link to be provided by e-mail.</p> <p>Adjourned at 9:55.</p>
	Adjournment	

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Rector's Report

Rector's Report - 21 November 2021

The Rev. Jeff L. Bunke

On the Feast of Christ the King, which the Church observes today, the question put before us remains, “Who is Lord?” of our life as individuals AND our life “as church.” We’ve had (and taken) ample opportunities to call upon the Lord in the past year. By now we thought we’d be celebrating “life after COVID,” but we’ve come to realize that it’s to be “Life WITH COVID.” A cousin of the common cold virus, COVID has become both a nemesis and a friend – when we let it be so. The pandemic has driven us to become fluent with use of virtual tools, using them to develop a virtual reality, a virtual parish, and a virtual life. Together we navigated a second Holy Week and Easter in virtual reality – saying, much as our Jewish friends, utter “Next year, in Jerusalem!”, our own “next year, in Church!” Through the challenging days we grew a virtual coffee hour, virtual Adult Forum, collaborative formation programming with West Mission Area congregations, and virtual confirmation preparation as a mission area.

In May, St. Tim’s made a cautious return to in-person worship and various meetings. Our gatherings were marked by no singing, rooms filled with “masked bandits” (like the ones hanging beside Jesus?), and maybe not a ten-foot pole, but a six-foot rope (and crafty sayings to lessen the pain) of social distancing. Worship was supported by creation of more music trax (some with meaningful graphic art interpretations) – each a labor of love and the product of at least six to eight hours’ work. Worship leaders and preachers learned to be schizophrenic with intention – addressing a burgeoning virtual congregation behind the camera’s eye, while continuing to engage and embrace those in the pews behind the masks, reading eyes for responses – all the while reading viewer metrics, garnered from behind-the-scenes pages of Vimeo, Facebook, and more.

Pandemic pastoral care took the form of visiting nursing home residents through glass windows – if and when possible. I relished the strangeness of walking into a hospital to visit a parishioner near life’s end (or so we thought at the time) after more than a year of being prohibited from any such visits into medical institutions. After nearly eighteen months of saying, “Good morning, Fritz!” (and to others), whose cremains resided inside Jesus’ altar in St. Timothy’s sanctuary, the day came that family and friends could once more gather to celebrate lives once shared with us as mortal remains were committed to the Memorial Garden...and at last, in summer months came the return of singing, and with fall, the choir – albeit from behind masks!

Our parish mission statement tag is, “To seek, to know, and to share the love of God.” The parish worked mightily and in creative new ways (thanks to our viral friend), to get out the word. The Spring Fling for Seniors surprised and overwhelmed us all – bringing out not only hundreds (literally) of cars filled with guests, but Perysburg’s finest (albeit unintentionally). In the Learning on the Lawn series, a Sandlot baseball team entertained our neighbors and passersby on July 4th weekend. A greenhouse without walls arose on the front lawn as Sensational Succulents took place. We learned to make good (soil) from garbage in Composting 101. We found seniors swinging to “Silver Sneakers on steroids.” Kids in Motion brought a variation on Mommy and Me to the front yard. Round Two of front lawn events took place as our Blessing of the Animals brought a large tent fly, vendors, and a food truck – along with lots of critters - to the front yard. Together we continue to learn to “live out loud” as we share the news that God is in this land – for us AND for all!

2021 saw the end of work funded by the Planting for Tomorrow campaign – and a deeper look at how we might accomplish yet more capital work beyond the scope of an operating and mission budget. Several wonderfully generous gifts given specifically for replacement of the failing digital organ permitted the vestry to enter a contract with the Muller Pipe Organ Company to precisely do that. A consultant was retained, and we await results of a feasibility study currently underway (Have you completed and returned your questionnaire?). The case study presented by the study takes the temperature of our people regarding a list of need projects and possibilities. All ask St. Timothy’s, as a communal entity, to contemplate, “Who (and what) is God calling us to be?” Put less elegantly, “Who and what are we going to be when we grow up?” In addition to the organ re-

Rector's Report continued

placement, the projects include: at minimum, refurbishing and updating the kitchen – perhaps expanding into adjacent space and taking the leap to create a commercial kitchen, complete with exhaust hood and fire suppression system; establishing a parish health ministry providing advocacy for seniors mired in the confusing labyrinth of Medicare, medical gobbledygook, and insurance obstinance – reaching out to households overwhelmed by simple tasks of daily living (when they're no longer simple and hardly living); repair and replacement of fascia now falling off the exterior walls following years of gutter leaks; a visionary proposal to harness technology that curbs our dependence on the power grid while taking practical steps to curb climate change; and not forgetting to join our forebear benefactors who “paid it forward,” as we seek to strengthen the endowment.

Forty years of ordained ministry have brought tears, laughter, joy, sorrow, excitement, and exhaustion. A new chapter of life is opening for Kay and me as we enter retirement at the end of this calendar year. We'll begin this chapter

by journeying to Florida to babysit our granddaughter for two weeks in January – stopping along the way in the Carolinas to catch up with dear friends from “former lives.”

God-willing, Kay will be provided some years of life apart from that of a “clergy widow,” left to manage children in the pew by herself, countless plans scuttled by emergency hospital calls, etc.

I hope to explore taking on ministry as an interim priest for some other congregation entering a time of transition. I'm currently entertaining two possibilities – one in Northern Indiana, and another in Southeast Michigan – both with work weeks more resembling thirty than seventy hours.

'Til that comes to pass, I'll be able to give faithful colleagues a bit of respite, providing a friendly substitute priest at the altar so that they can get away –

or maybe even taking a spin or two on the musicians' bench of congregations in need of substitute organists.

While we've enjoyed the pleasure of walking across the parking lot to church for the past eight years, the prospect of walking five blocks to worship in the space where Kay and I began this journey in ordained ministry, and with people who were present when I was made a priest, is wonderfully alluring. Meanwhile, if you see little clouds of dust rising from the earth, it's likely a former parishioner, dancing for joy in her mortal remains' home as she sees my eucharistic vestments – especially the green chasuble – going out the door.

My charge for all of you remains, “Give God the glory!” Do (and be) it all for someone outside ourselves – the neighbor walking by, the persons driving past on Boundary, the persons who, like one of our Clothesline guests, are heard to say, “This is Church for me!” (and the encounter wasn't on Sunday, nor within the walls of a formal worship space). Our journey as a faith community is more than checking off a box, more than finding one's name on a membership roll, and more than “being fed.” It is giving freely of what has been given us – to serve, as we have been served by a King who reigns from a cross; to enfold the stranger, as each of us has been enfolded in our Father's embrace; to dare to risk vulnerability with those who are hungry in body, mind and spirit – and in doing so, to be God with skin on (when we least planned or expected to be so). “To seek, to know, and to share the love of God.”

Respectfully submitted, The Rev. Jeff L. Bunke, Rector

Christian Formation Report

With the Covid-19 pandemic in year two, St. Timothy's continued to find new ways to shape and guide the congregation throughout 2021.

The children of St. Timothy's have had quite an extended break from traditional Sunday School. With the creativity, energy, and time of Fr. Jeff, every Sunday the children have enjoyed Illustrated Ministry's "Mini Revolutions" series, which correspond to each Sunday's lessons. This program emails the lessons directly to the children's households, providing them with an opportunity to continue their learning about God's nature, God's love, and God's will for them in their lives.

Spring brought two events that are an annual favorite: Rogation Sunday and Easter. We learned about the history of rogation, and how we might continue the practice in the modern world. We ask, "Who is our neighbor? What are our boundaries?" and exercise ongoing learning about how God wants us to be in our communities. On Easter (and near Easter) we hosted two separate Easter egg hunts: one for the neighbors, requested by the neighbors, and one for the families of the parish. Both were a big success!

Over the summer, Ruth Hancock organized the very popular "Learning on the Lawn" series. While this is not strictly *Christian* formation, it was certainly formative for Christians and non-Christians alike! We learned about caring for God's earth through planting succulents and composting, little ones enjoyed an hour of moving to music and making egg shakers, and our seniors moved in their own way à la Silver Sneakers. The series was fun and popular, and we hope it will continue in the summer of 2022.

In the fall, the Delta variant of the Covid virus ran through the community, making in-person Sunday School impossible, so the Sunday School at home with Illustrated Ministries continued for families. Once vaccination was approved for elementary-aged children, we dared to hope that in-person Sunday School might be possible in January, 2022. We began planning for this, just as the Omicron variant began to take hold. Therefore, in-person Sunday School will remain online for the time being.

Beginning in October, several parishioners read *Till We Have Faces* by C.S. Lewis. We enjoyed a hybrid discussion group (after a rocky start), with most participants in the parish hall, and a few on Zoom. Discussion was lively, learning was great, and fellowship was wonderful. We were fortunate to have the wisdom and leadership of Fr. Jeff guiding us through this very rich text.

Finally, Christmas Eve saw a late-afternoon service for families and children. It was brief, but well-attended and greatly enjoyed by all. It is with heartfelt prayer that Christmas 2022, we will be able to welcome back the Christmas Pageant, as has been enjoyed for years before. It has been missed!

Congregational Development Report

The COVID-19 pandemic is an ongoing pandemic which has transformed many aspects of life in America including a very intimate part of Americans' lives which is our religious faith and worship habits. Surging COVID-19 cases due to the new variants continue to bring a 2020 feel to the end of 2021. As the pandemic has imposed itself on churches and religious institutions, it has required quick responses to our new reality and compelled us to create new ways to be a "church" outside of the four walls that identify us by of our "physical" address.

Thanks to the leadership of our rector, Fr. Jeff Bunke, and our Vestry we have been smart, adaptive and found opportunities to survive. Early on we were creative to reimagine our congregation as not physically sitting in the pews each week, but extended our house of worship to include streaming or recording of services so our congregation and the communities we serve can access religious services virtually. St. Timothy's took this need to change and viewed it as an opportunity to evaluate some important questions which strike at the core of how we can react to the essentials of worship. First, who are we? Secondly, whom do we serve or how

Congregational Development Report

important is spirituality in our lives and in the lives of the individuals we connect with in our community? And last, but not least, can we find and sustain the vision of what and whom is God calling us to become?

Yes, COVID has forced us to develop new habits, and forced us to rethink our everyday activities, how we connect with people and how do we find new ways to fuel and explore one's interests in spirituality. Below are some of the approaches our Congregational Development Ministry has taken to increase active engagement by our congregation and take our church out to the community we serve in 2021.

Ways We Have Increased Active Engagement by our Congregation

Connect our service ministries to the vision of our church including establishing two new ministries and liaisons for 2022 (Communications Ministry and Stewardship Campaign Ministry)

Maintain an updated list and flier of ministry opportunities that tells the story of how we connect with our community

Encourage members of the congregation to serve where they have gifts (i.e., Mission Mittens, Clothesline, etc.)

Tell a story of what our church is doing in our ministries. Continue to document our activities with photos, journals and livestreaming of events

Maintain our data base for member participation

Continue on-going evaluation of our ministries to ascertain if they continue to: "Meet the need?"

Offered a "Senior Day Drive Through" to connect people with groups and ministries

Conducted an annual retreat for Vestry leaders

Provided opportunities for families to be in ministry together, including parents and children (i.e., Blessing of the Animals, Sunday School video series and Sunday School at Home series, Bible Study, weekday services, etc.)

Continue to evaluate, assess and update technology needs in order to maintain an active virtual livestreaming service for our congregation and the communities we serve

Ways We Have Taken Church to the Community

Reviewed demographic data about our surrounding community as part of the Connecting Communities strategic plan to engage the community in meaningful activities

Got out into our neighborhood (i.e., members of Connecting Communities walked the streets to invite members of the community to events and recorded observations)

Assessed community needs, who are our neighbors and how can we serve them (this was accomplished through our two working committees, the IDEAS committee and Connecting Communities work group)

Got to know our major public officials to establish our commitment to the community, "THANK YOU" Fr. Jeff for contributing to this important work

Reached out through community events, including outdoor events to help make our church visibly present (i.e., Learning on the Lawn Series, St. Tim's Discovers Series, Blessing of the Animals)

It is impossible to catalog the hours each member has actively been involved in contributing to the mission of St. Timothy's, but "thank you."

Respect submitted by Ruth Hancock, vestry liaison for Congregational Development

Fellowship Report

Fellowship Annual Report for 2021

The Fellowship ministry strives to create opportunities to bring together parishioners, families, friends and visitors in settings outside worship services in order to build a sense of community and provide an opportunity to bond as members of a “parish family.”

As with every ministry, 2021 once again provided a challenge due to the COVID-19 pandemic. Though 2021 has been more like a roller coaster with planning events.

We started up coffee hour after the 10am Sunday Service, then stopped due to the new variant, starting back up again in the fall. The Lenten Supper series was cancelled again for 2021. A planned outing at Arlyn’s Good Beer microbrewery in August to support The Cocoon was cancelled due to the rise in COVID cases.

The Toledo Museum of Art tour with Tom and Karen Lingeman did happen in June 2021. We had a good turnout with some of us having lunch before hand at the Museum Café. George and Susan Winters organized an outing to Spiegel Grove for the Independence Day Concert.

I would like to thank all the Fellowship committee and other parishioners who helped with Rick Brown’s reception in October. It’s not easy to plan something like this with all the protocols, but we had so many come out to help and it was a successful event considering all the hurdles that were put in place by COVID-19 protocols.

Since there were not many activities this year, the Fellowship budget had a surplus. So, we were able to make a substantial donation for Fr. Jeff’s Retirement Open House.

Thanks to all who volunteered for and participated in Fellowship activities during 2021. Once again, we are looking forward to resuming more events for 2022.

Respectfully submitted by Starr Wlodarski, vestry liaison for Fellowship

Finance Report

Finance and Administration Report 2021 This is my final report for the ministry of Finance, Administration & Stewardship. This ministry is charged with eight expectations/goals. Meeting those expectations is truly a group effort, as next reported: Finance, Administration & Stewardship Ministry - Expectations

1. Fiscal and Policy Compliance: New fiscal management policies developed in 2020 in response to the significant theft of funds in early 2020 were fully implemented by December 2020. Stringent adherence to these policies continued throughout 2021 thanks to the diligent efforts of Treasurer Maryjane Getz, Bookkeeper Tina Mockbee, and Office Administrator Diana Kiser. The insurance claim and the criminal proceedings arising out of the theft concluded in January 2021. Court-ordered restitution payments are continuing.
2. Audit: The Diocese's decision to conduct a 2020 parish audit resulted in two Diocesan-appointed audit team members, one to focus on the internal controls that were established and tested in 2020, and the other to work through the audit team program. The auditors reviewed records with the Treasurer, Bookkeeper and Office Administrator. The audit was successful. Audit findings acknowledged our improved fiscal management controls and included a few additional controls which were implemented. Vestry decided an internal audit was not necessary due to the thoroughness of the Diocesan audit.
3. Inventory: As of December 31, 2021, an extensive inventory of church property remains a work in progress.
4. Reviews: Policies and Procedures: Past Sr. Warden Joe Ferguson initiated and guided a review of our Parish policies and procedures foremost of which was an updating of our Business and Financial policies. An updated Policies and Procedure Manual was presented to vestry at its December 2021 meeting. Bylaws: Vestry appointed a Bylaws Committee (D. Ciaciuch, G. Winters, S. Nelson) in April 2021 to review existing bylaws. The proposed revision to move the annual meeting to November and specify vestry size as no less than ten and no more than 13 was agreed upon at a Special Congregational Meeting held on Sunday, May 23, 2021. Disaster Plan and COVID Protocols: A written Disaster Preparedness and Emergency Response Plan last updated in September 2019 is in place. The Preparedness team and vestry worked on Covid protocols throughout the year. "Essential ministries" (e.g. Clothesline) and other gatherings (e.g. Job Seekers) continued with protocols. An easing of restrictions occurred in June with a subsequent re-institution of safeguards due to the onset of the delta and omicron variants. Recommendations of the CDC, the State of Ohio and the office of our bishop are continually monitored. Livestreaming of all Services continued. Annual Financial Campaign/possible 2022 Capital Campaign: The parish will benefit in 2022 from another successful Stewardship Campaign led by Sr. Warden Trina Secor and her team. An outside consultant was retained to oversee the feasibility phase of a new capital campaign. Results of a feasibility survey sent to the congregation in November are to be presented to vestry at its January meeting.

Track Expenditures and Collaborate with the Treasurer: Discussions with the Treasurer as to reports tracking income and expenditures were had monthly. Ministry accounts throughout the year were generally in line with their respective budgeted amounts (with unforeseen circumstances accounting for expenditures in some ministries, e.g., Properties, greater than planned). No extraordinary draw from the endowment fund was taken. Ensure Annual Update of membership Databases and Related Distribution Lists: This is an ongoing effort by the Office Administrator. Other financial highlights: The final loan from the federal Paycheck Protection Program was received earlier in the year. All loans received under the program have been forgiven. The Endowment Committee (Sr. Warden, Warden-in-Training, Finance & Administration liaison, Treasurer, Rector as ex officio, one member at large) met with our representative from The Trust Company which completed its first full year of managing the endowment with an overall gain. Vestry split out the "Stewardship" ministry from the "Finance & Administration" ministry. The budget construct was so modified. New liaisons for two new ministry liaison areas (Stewardship and Communications) will be elected in January 2022. The expansion will permit the inclusion of a youth vestry member. Vestry adopted a Discretionary Fund policy required per Manual of Business Methods in Church Affairs. A tree honoring Jeff Day's service managing the endowment was planted along the walkway to the Memorial Garden. A recognition and dedication ceremony was held on October 31, 2021 at the 8:00 and 10:00am services. A "Thank You, Jeff Day" plaque is located in the narthex. The 2022 budget was adopted by vestry at its November meeting with the understanding that adjustments may be necessary as the parish enters an interim ministry. The rectory has been rented and is now occupied. The Rector announced his retirement as of December 31, 2021. The year closed with a "Thanks to Fr. Jeff and Kay Bunke for Their Ministry" Open House

Thursday Morning Discussion Group Report

Each Thursday morning, St. Timothy's plays host to between 10 and 15 people of various backgrounds, spiritual disciplines, genders and mindsets. This group, known as the Thursday Morning Discussion Group, democratically chooses a book, reads selected passages of the book and discusses their impressions...most of the time. They sometimes, admittedly, stray from the stated goal and find themselves discussing whatever political or social outrage is currently preying on their minds. Four of these folks are members of St. Timothy's. While this gathering is supposed to take place at 7:30 AM in the library over coffee and doughnuts, since March, 2020 the group has been gathering via Zoom due to Covid-19 restrictions and more recently in blended format. There are no dues, no elections, no leaders, and the only responsibilities are to have an opinion, buy an occasional doughnut (when meeting in person permits), lead the opening prayers and respect everyone's opinion and the right to state it. We pass a tin can around and collect whatever each member feels compelled to donate (albeit via digital methods at present). When we determine there is a backlog of cash in the account we donate it to some worthy cause. In 2021 we made the following:

- MAPP – Fitness 19 Sponsorship
- Joe M. Johnson Vehicle Down Payment Sponsorship

Among the books read in 2019 were:

- Untamed – Glennon Dogh
- Spying on the South – Tony Horowitz
- Rising Out of Hatred – Eli Saslow
- Apeirogon - Colum McCann
- False Alarm – Bjorn Lomborg
- Interpreter of Maladies – Jhumpa Lahiri
- Discrimination and Disparities – Thomas Sowell
- The Fifth Discipline – Peter Senge (reviewed by Srirangam Srinivasan)
- Think Again – Adam Grant
- Descartes' Bones – Robert Shorto
- The Personal Librarian - Marie Benedict and Victoria Christopher Murray
- The Strategy of Denial: American Defense in an Age of Great Power Conflict - Elbridge A. Colby
- Bewilderment – Richard Powers

We also had a guest speaker address the group this year:

- Christine Castellano, Executive Vice President, General Counsel and Corporate Secretary;
Certified Diversity Professional, The Andersons

Respectfully submitted, Joe Ferguson

Respectfully submitted, Joe Ferguson

Outreach Report

Outreach and Related Ministry Annual Report for 2021

St. Timothy's outreach ministries are categorized under three "geographical" umbrellas: Parish: activities and financial support occurring or initiated inside the walls of St. Timothy's; Regional: mission in the Greater Toledo area and Diocese; and Global: mission outside the Diocese of Ohio. A heart-felt thanks to all the volunteers who give so much time and energy to these ministries! Due to space, only program coordinators are named.

PARISH

Clothesline: On any given day St. Timothy's Clothesline Ministry appears to be a very high functioning organization of approximately 22 or so amazing women who work together several days a week to operate St. Tim's clothing ministry. The boutique has been in operation since 2009 and is usually open to the public on Friday mornings and by appointment otherwise to social workers needing clothing for clients throughout the week. During Supply Month, St. Tim's parishioners are requested to donate supplies for the ministry. The ministry turns out to be a multi-faceted operation which extends its missionary arms throughout the adjacent counties in so many wonderful ways. The ministry begins at St. Timothy's with strong ties to the immediate community and a weekly invitation to the residents to come look, share a visit including coffee and refreshments (when we are not in pandemic mode), and partake in prayer if needed by the family. The community becomes part of the family of St. Timothy's. Clothing is free of charge. Over 50 people per week visit the shop weekly. A quick view of some of the many parts of our most vital ministry are listed below:

Clothesline donates to Migrant Workers clothing needs

Clothesline is currently collecting shoes for the Wood County Humane Society.

Clothesline donates to various social service agencies such as Zepf Center, A Renewed Mind, The Clothesline donates to Toledo Public Schools Jones Academy black shirts, black shoes, and black pants; and blue shirts, blue pants, and brown shoes for student uniforms

Clothesline donates T-shirts to Sunshine Communities for their various projects

Clothesline donates T-shirt Bags to the Perrysburg Heights Food Distribution effort

Mitten Mission, an off-shoot mission, donates mittens to people in need when requested

Hannah's Socks receives donations of socks from Clothesline.

Earth Recycling (Third World Recycling) or Salvation Army receives excess clothing not used by Clothesline.

Tote Bags are given to Kids Count in Bowling Green and filled with goodies for foster children.

St. Timothy's Clothesline Ministry has been the recipient of the League of Women Voters of the Perrysburg area's 2020 Virginia Secor Stranahan Citizenship Award! And as Hope Jarvis, Founding Coordinator, pointed out recently, "This ministry has become more than just a clothing give away. It is a community where all are welcome, all have access to our physical and informational resources, and where we all lovingly and spiritually support each other." Coordinator, Kay Bunke

Harrison Rally Days: St. Timothy's booth at one of the largest community street fairs in Perrysburg provides information, children's crafts and a gift basket drawing. Participation was suspended for the years 2020 and 2021 due to Covid 19. Coordinator, Ruth Hancock

Little Free Pantry: The "mini food depot" built as an Eagle Scout project by Bryan Fitzpatrick has been a great success, working off the principle of "Take what you need, give what you can." We have been receiving donations as well as watching folks utilize the pantry.

Louisiana House: For more than 25 years, St. Timothy's has come together with the residents of Louisiana House, a local subsidized senior housing complex, to celebrate Thanksgiving. This mission was suspended for 2020 and we look forward to resuming in 2022. Louisiana House coordinator, Hope Jarvis

Mitten Ministry: The Mitten Mission was able to complete 128 pairs of woolen mittens when ladies from several different parish-

Outreach Report continued

es gathered together to work with a short break due to Covid restrictions. The mittens were divided with 45 pairs going to the Cocoon shelter in BG; the remainder was divided between St. Paul's Community Center serving the homeless population in downtown Toledo and a quantity to our Clothesline Ministry. Mitten Ministry coordinator, Joan Morton

Senior Tea: A Spring tea for area seniors was suspended this year. The tea usually services 50 guests through volunteers from the parish serving sandwiches, punch and cookies. Guest entertainment may include a fashion show from our Clothesline and perhaps musical entertainment! Senior Tea coordinator, Ginger Brown

REGIONAL

Backpacks for Humans: St. Timothy's hosted a drive for the Toledo based organization that provides supplies to the un-housed for the second year. Their overall mission is "To make life easier for people living on the street or in poverty by giving them life basics." The drive was very successful. Backpacks for Humans coordinator, Natalie Dielman

The Cocoon: This ministry provides an emergency shelter for victims of domestic and sexual violence. It is the county's only comprehensive support agency providing 24/7 crisis support, emergency safe shelter, legal and medical advocacy, weekly support and much more for domestic and sexual violence victims. Cocoon coordinator, Ruth Hancock

Fun in the Summer Sun: 175 vehicles with an estimated 350 occupants made the turn from East Boundary into St. Tim's driveway, and then navigated the parking lot. Our team greeted each car with an entry form for a drawing (\$125 in merchant gift cards and a quick note outlining rules of the road or the day.) A tote bag was affixed to the passenger side rear view mirror then the parade began. 25 vendors booths lined the perimeter of the lot, with representatives greeting each vehicle, while placing information and trinkets about their business or service in the tote bags. The Spirit of the Lord was present in many ways....an amazing event! Coordinator, Fr. Jeff

Martha's Kitchen: In collaboration with St. John's Bowling Green, Martha's Kitchen usually provides a community meal in Bowling Green four times a year. About a dozen volunteers donated, prepared and served the meals at First United Methodist Church, Bowling Green, until the Covid shutdown. There information yet as to when Martha's Kitchen will resume in 2022...to be announced. Martha's Kitchen coordinator, Rick Hoff

PCU: Perrysburg Christians United, a collaboration of 12 local churches, holds monthly meetings to plan and organize help for the community. St. Timothy's participates in the community food pantry donating food; Red Cross blood drive by supplying cookies and support; and monetary donations to support the group. PCU coordinator, Ron Dielman

Sacred Ground: Sacred Ground is a 10-part dialogue series on race, grounded on faith with a curriculum built around a powerful online curriculum of documentary films and readings that focus on Indigenous, Black, Latino and Asian/Pacific American histories. This resource comes out of the Becoming Beloved Community, The Episcopal Church's long-term commitment to racial healing, reconciliation and justice in our personal lives, our ministries, and our society. It is highly recommended by our parishioners who have gone through the course. Sacred Ground coordinator, Fr. Jeff Bunke

Toledo Pride: St. Timothy's usual booth at the Toledo Pride celebration in August was suspended due to Covid 19. ToledoPride coordinators, Natalie Dielman, Barry Cox, MaryAnn Meade

Commission on Racial Understanding (CRU): A subset of our Diocesan CRU, the West Mission Area congregations work together to present periodic offerings, in more locally focused discussion. Before COVID hit, CRU presented a free screening of "True Justice," the HBO documentary about Bryan Stevenson, founder of the Equal Justice Initiative. CRU also coordinated the summer offering of "Sacred Ground," a 10-session film and reading-based dialogue series on race, grounded in faith. Over 75 persons participated (with our own Rick Volkmer serving as a group facilitator). A hybrid "virtual" and "bag of books/activity packet" Multi-Cultural Story-telling Event was offered in October. The Commission for Racial Understanding Facebook page continues to invite us to "group-reads" and "interactive viewings" of relevant books, documentaries and movies.

Mobile Food Bank, Islamic Center and St. Tim's Clothes Line: The Mobile Clothesline suspended operations in February due to Covid but looks forward to resuming monthly distribution of selected clothing and personal product items in collaboration with the Islamic Food Bank of Toledo, when pandemic protocols permit. Nan Myers coordinates the mobile effort.

Perrysburg Coalition of Inclusion and Social Justice: was formed in the wake of several hate crimes experienced in early 2019. Fr. Jeff and Natalie Dielman are among St. Tim's members who regularly participate in the coalition's life and work. Much more information is available at <https://www.pcisj.org/>

Outreach Committee Report Continued

West Mission Area Council: West Mission Area Council. Representatives from 13 parishes (Sidney to Defiance to Toledo) meet quarterly to share news, ideas and encouragement. Diocesan grant money is available for mission work undertaken by WMA parishes. WMA representatives are Father Jeff (dean), Allison Fisher, and Hope Jarvis (past chair).

NATIONAL AND GLOBAL

Barnes Mountain, KY: A flower sale held in the spring raised \$500 to support the ministry of St. Timothy's Outreach Center in Kentucky. Flower Sale coordinators, Becky Swartzbek and Hope Jarvis

CGDM: The Diocesan Commission for Global and Domestic Mission is charged with promoting and supporting mission work outside the Diocese of Ohio (domestic) and outside the borders of the U.S. (global). CGDM representative, Sara Ebright

Respectfully submitted by Joan Osborn VanGunten, Vestry Representative for Outreach an

Property, Grounds, and Buildings Committee Report

Parking Lot – Replaced Sodium light fixtures with LED lights to improve nighttime visibility.

Purchased new chairs and space heaters for the administrative staff and Pastor's offices.

Mulched the flower gardens and memorial garden.

Sealed and striped the driveway and parking lot.

Repaired the walkway to the memorial garden and re-sanded the pavers with poly sand.

Top rails and caps in the pews in the Knave were stripped and refinished. Main entry doors to the Knave were repaired.

Courtyard bricks were pressure washed, benches and altar were power washed and painted, borders were cleared of overgrown grass.

Due to the retirement of Father Jeff Bunke the Rectory was cleaned and painted, various repairs were made, and a new electric range was purchased. Thanks to Father Jeff and Kaye for leaving the Rectory in excellent condition. A contract was signed with Kerber Property Management in Perrysburg to manage the Rectory which includes screening tenants and taking care of any issues with the property. They secured tenants who moved in on November 12, 2021 with a pre-paid 1 year lease at a rate of \$2,350.00 a month.

Replaced toilets in the nursery and choir room. All standard flush 3.5 gallon per flush toilets in the building have been replaced with 1.2 gallon per flush toilets.

Respectfully submitted by Denis Ciaciuch, vestry liaison for Property, Grounds, and Buildings committee.

Worship Report

Altar Guild Report

As 2021 was a very trying year for everyone, the altar guild worked through it. We owe it to the congregation to make sure that every Sunday service was ready for Jeff to celebrate Holy Eucharist. At the beginning there were two of us fulfilling the duties but have now expanded to four more, dedicated sacristans. We, as always, are a behind the scenes ministry. Making sure the right colors are hung and that candles are full. It's a quiet, fulfilling service to the church. This is a ministry that takes care of all the worship tools that are both seen and unseen. Take time to thank an altar guild person the next time you encounter one. We will continue to serve Jeff and St. Timothy's. In Christ's Holy Name,

Flower Guild Report

St. Timothy's Flower Guild has been in existence since 1985 when Peggy Gifford, Linda Clement and Ruth La France were the original members who formed the group. Many ladies and a few men have been active over the years. The Guild is responsible for Sunday Altar Flower arrangements and also Advent Greens arrangements during Advent and Lenten arrangements during Lent. We also do special arrangements for Christmas and Easter. Many thanks to all for their good works!

Respectfully submitted by Mary Tudor and Polly White, Flower Guild chairs

By-laws for St. Timothy's Episcopal Church, Inc. of Perrysburg, Ohio

Article 1 Canons

The corporation and all the officers and members thereof shall at all times be subject to the General Canons of the Episcopal Church and the Canons of the Diocese of Ohio and specifically Title II, Canon 1, of parishes, which is attached hereto and made a part hereof. In the event of a conflict between these by-laws and the General Canons of the Episcopal Church and the Canons of the Diocese of Ohio and specifically Title II, Canon 1, of parishes, (herein after "Canons"), the Canons shall control.

Article II Parish Meetings

Section 1. In addition to the annual meeting of the parish which will be held in January of each year as provided by Title II, Canon 1, of parishes, special meetings of the parish may be held at any time upon call of the presiding officer or of the vestry, or at the written request of any ten (10) members of the parish who are qualified electors thereof.

Section 2. Not less than one (1) nor more than three (3) weeks written notice of any such special meeting, and the purpose thereof shall be mailed to all members of the parish, and like notice shall be posted upon the church bulletin boards and published in the parish bulletin if one is published.

Section 3. At any annual or special meeting, at least ten (10) qualified electors shall constitute a quorum.

Section 4. The rector of the parish shall, if present, preside at all such meetings. In the absence of the rector, an officer of the parish shall preside, in the following order of priority (1) senior warden, (2) junior warden, (3) clerk. If none of the above is present, the meeting may elect a qualified elector as its presiding officer.

Article III Funds of the parish

The vestry shall invest and control the funds belonging to the parish itself and the vestry shall adhere to the business practice requirements of the Diocese with respect to such actions. The Diocese of Ohio, having created a corporation known as "The Trustees of the Diocese of Ohio" for the purpose of investing and caring for the funds of the Diocese, the vestry may, in its discretion, turn over to such corporation for investment funds belonging to the Parish, and the action of the vestry taken in that regard is hereby ratified.

Article IV Nomination and election of vestry

Section 1. The vestry shall consist of eleven (11) members, including one (1) youth member whose term shall be one (1) year, having the qualifications prescribed by the Canons of the Diocese, who, except for the youth member, shall be divided into three (3) classes whose terms of office shall expire at different times. All vestry members shall hold office for such terms or until the election and qualification of their successors. A member of the vestry may be removed for cause, upon not less than a two-thirds (2/3rds) vote of the vestry.

Vacancies occurring in the vestry prior to the third (3rd) Monday in November in any year may be filled by the remaining vestry members until the next annual parish election, at which time the vacancy for the balance of the term shall be filled.

Vestry members, after a three (3) year term or having filled in for more than one (1) year of an unexpired term, shall be ineligible for re-election to the vestry for a period of one (1) year. If a member is appointed to fill the unexpired term of less than one (1) year, that person will be eligible for reappointment to a full vestry term of three (3) years if nominated.

Section 2. The presiding officer shall each year appoint a nominating committee of three (3) members of the parish having the qualification of electors, and reporting to the same vestry at a meeting held no later than the third (3rd) Monday in November. The names of the members of the committee shall be posted on the bulletin board of the parish prior to the succeeding Sunday and published in the parish bulletin, if one is published, not later than the second succeeding Sunday.

By-laws continued

Section 3. The nominating committee shall on or before December 15th prepare and deliver to the presiding officer a written report signed by the nomination committee, or a majority thereof, setting forth the names of as many qualified members of the parish as are needed to fill the positions in the vestry to be voted upon at the succeeding annual meeting of the parish.

Section 4. The presiding officer shall upon receiving from the nominating committee the report of nominations, cause a list thereof to be immediately posted upon the bulletin board and to be published in the parish bulletin if one is published at least two (2) weeks before the annual meeting and said list shall remain posted until the annual election.

Section 5. Up to the time of the election, other nominees for such vacancies may be made by qualified electors of the parish.

Section 6. In the event the nominations exceed the vacancies to be filled the presiding officer shall cause ballots to be prepared and at the annual parish meeting shall appoint three (3) qualified electors of the parish as tellers who shall supervise the elections.

Article V Officers

The vestry shall, at its first meeting after any annual meeting, elect the following officers of the parish: a senior warden and junior warden, who shall be from its own number, and clerk, treasurer, assistant treasurer, and chancellor, who may be on the vestry, but may be non-vestry members who are a qualified elector of the parish. The officers shall have the duties prescribed by Title II, Canon 1.

Article VI Committees

Section 1. The vestry shall create an executive committee. In addition the vestry is able to form "special committees" for special assignments. These committees may include both vestry and non-vestry members. These committees may render advice and counsel to the vestry, but shall not exercise the authority of the vestry concerning the affairs of the church. Examples include the search committee, endowment committee, etc.

Article VII Amendments

These by-laws may be amended, altered, supplemented, or repealed, in whole or part, by a vote of two-thirds (2/3rds), which however, shall in any case be not less than thirty-five (35), of all qualified electors present at an annual or special meeting of the parish, provided notice of such proposed action shall have been mailed to all members of the parish at least two (2) weeks prior to such a meeting and further provided that notice of the meeting included notice of the proposed amendment, alteration supplement, or repeal.

The proposed amendment shall be submitted to the vestry, in writing signed by either two (2) members of the vestry or four (4) qualified electors of the parish, read at the next vestry meeting, laid over to a second (2nd) meeting at which time it shall be voted on, then presented to the parish at a special or the annual meeting.

These by-laws have been amended and approved at the 2008 annual meeting of the parish. Said amendments have been verified by Phil Schmidt, chancellor of St. Timothy's Episcopal Church.

2020 Statistical Postscripts

Deaths

Michael Borsos

Mary DeCessna

Suzanne Guinivere

Doug Willis

Jeannine Willis

Fritz Wolfe

2020 Officers and Advocates

Bishop	The Rt. Rev. Mark J. Hollingsworth, Jr.
Rector	The Rev. Jeff L. Bunke
Senior Warden	Trina Secor
Junior Warden	Pete Fitzpatrick
Warden-in-Training/Clerk	George Winters
Treasurer	Maryjane Getz
Chancellor	Phil Schmidt

Endowment / Finance Committee

Jeff Day: chair, Becky Fitzpatrick: treasurer, John Bearss, Rick Brown, Rev. Jeff Bunke, David Gemmill, Russ Snyder.

2020 Staff Administrative assistant: Diana Kiser; Bookkeeper: Tina Mockbee; Choir Director: Ann Corrigan; Organist: Michael Gartz; Sextons: Jim and Debi Dollar.

Class of 2022

Trina Secor - Executive

Susan Nelson - Finance,
Administration, and Stewardship

Joan VanGunten - Outreach

Dennis Ciaciuch - Property

Class of 2023

Pete Fitzpatrick - Executive

Ruth Hancock - Congregational
Development

Dick Leichtamer - Worship

Treasurer's Report

Manual of Business Methods in Church Affairs

In accordance with Title I, Canon 7, "Of Business Methods in Church Affairs", and Resolution D-147 (1979 GC): "Accounting Principles and Practices for Dioceses, Parishes, and Other Congregations", the following statements are presented:

- Statement of Financial Position (Assets & Liabilities) •Statement of Activities •Statement of Cash Flows

Statement of Financial Position as of December 31, 2020

General Operating

\$ 26,974.87

Restricted Funds

Altar Guild Fund	4,079.57	
Brown Scholarship Fund	4,400.00	
Capital Improvements Fund	115,044.73	
Clothesline Fund	1,150.62	
Flower Fund	9,464.43	
Guiding Pathways Fund	5,629.57	
KY Adult Barnes Mtn Mission Fund	642.55	
KY Youth Barnes Mtn Mission Fund	841.31	
Memorial Garden Landscaping Fund	18,343.28	
Mitten Mission Fund	486.18	
Music Fund	2,786.00	
Organ Fund	130,870.00	
Outreach Fund	2,389.82	
Rector's Discretionary Fund	6,385.79	
St John's BG Ministry Fund	5,380.43	
St Tim's Discovers Fund (<i>Financial details on next page</i>)	7,716.77	
Women on the Journey Fund	500.00	
Youth Fund	6,807.37	
Restricted Funds Total		322,918.42
Other Liability Funds:		
Thursday Morning Discussion Group		2,096.39
Total of Unrestricted & Restricted Funds		\$351,989.68

*Treasurer's Report continued***St. Tim's
Discovers****Income**

Psallite Income	429.00
Donations	345.11

774.11**Expenses**

Artist honoraria	300.00
Advertising	87.61

\$387.61**Balance on Hand 12/31/2020****\$7,716.77**

Investments

Trust Company Family Offices

Equity Fund	366,669.11
Equity Fund—REIT	13,673.35
International Equity Fund	<u>103,851.09</u>
Total Equities	484,193.55
Bond Funds—Taxable	189,279.47
Money Market—Taxable	1,661.54
Total Bonds and Cash	190,941.01
Total Endowment Fund	\$675,134.56

Real Property ⁽¹⁾

Church	1,496,400.00
Rectory	218,200.00
<u>Less Allowance for Columbarium Encumbrance of Church Property ⁽²⁾</u>	<u>(70,000.00)</u>
Total Real Property	\$ 1,644,600.00

Non-Real Property ⁽³⁾ **\$ 900,000.00**

Prepaid Expenses	\$ 7403.92
Endowment Fund Accounts Receivable From Operating Fund	\$ 39,715.00
<u>Total Assets</u>	<u>\$3,618,843.16</u>

Liabilities

Long-Term Debt	0.00
Prepaid Pledge Income	10,200.00
Operating Fund Accounts Payable to Endowment Fund	39,715.00
<u>Accounts Payable - Current</u>	<u>60.21</u>
Total Liabilities	\$49,975.21

Total Net Worth **\$3,568,867.95**

**Note 1: Appraised values from Wood County Auditor*

**Note 2: Amount determined using formula from ORC Section 1721.21*

**Note 3: Rough estimate pending completion of physical inventory*

Treasurer's Report continued

Statement of Activities for the Year Ended December 31, 2020

Account Name	2020 Actual	2020 Budget
Income		
<u>Unrestricted Income</u>		
Pledge Income	320,255.77	300,000.00
Plate Income	1,174.75	3,000.00
Building Donation Income	2,899.00	3,000.00
Other Income	2,781.89	1,200.00
Endowment Transfer to General	32,299.93	33,000.00
Endowment Transfer to General— Extraordinary	0.00	31,274.29
<u>Other Unrestricted Income</u>		
PPP Loan Proceeds	44,100.00	0.00
Pass Through Income	1,810.00	0.00
Total Unrestricted Income	<u>405,321.34</u>	<u>371,474.29</u>

Treasurer's Report continued

Restricted Fund Income

Altar Guild Fund	50.00
Capital Improvements Fund Income	20,463.50
Clothesline Fund Income	967.90
Endowment Fund Income	84,132.63
Flower Fund Income	1,511.12
Guiding Pathways Fund Income	4,000.00
KY Adult Barnes Mtn Mission Fund Income	315.00
KY Youth Barnes Mtn Mission Fund Income	0.00
Memorial Garden Landscaping Fund Income	10,000.00
Mitten Mission Fund Income	125.00
Music Fund Income	200.00
Organ Fund Income	75,075.00
Outreach Fund Income	100.00
Rector's Discretionary Fund Income	4,060.00
St Johns BG Ministry Fund	1,000.00
St Tim's Discovers Income	774.11

Other:

Thursday Morning Discussion Group Income	2,697.00
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Total Restricted Income

205,501.26

TOTAL UNRESTRICTED AND RESTRICTED INCOME

610,822.60

Treasurer's Report continued

<u>Personnel</u>	<u>Actual</u>	<u>Budget</u>
Rector Health Insurance	20,914.00	20,832.00
Rector Pension Contribution	16,232.64	16,490.00
Rector Meals & Mileage Expense	1,400.17	6,500.00
Rector Cont Education/Professional	-152.51	1,000.00
Rector Hospitality & Entertainment	51.85	1,200.00
Rector Equity Allowance	10,000.00	5,000.00
Personal Property Reim	438.00	400.00
Rector Cell Phone	774.99	1000.00
Transfer to Discretionary Fund	1,200.00	1,200.00
<u>Total Rector</u>	<u>50,859.14.</u>	<u>53,622.00</u>
Admin Asst Pension Contribution	6,156.68	3,640.00
Admin Asst Health Care	9,680.00	11,976.00
<u>Total Administration Assistant</u>	<u>15,836.68</u>	<u>15,616.00</u>
Organist Cont Education	0.00	450.00
<u>Total Organist</u>	<u>0.00</u>	<u>450.00</u>
Rector Salary	66,214.24	66,294.64
Admin Asst Salary	41,688.70	41,703.28
Organist Salary	17,145.95	17,166.64
Choir Director Salary	8570.38	8,580.73
Sexton Compensation	12,280.46	12,254.48
Bookkeeper Compensation	9,128.38	12,776.40
<u>Total Salaries</u>	<u>155,028.11</u>	<u>158,776.17</u>
Nursery Caregiver Wages	131.25	2,000.00
Other Staff Cont Education	0.00	125.00
<u>Total Other Personnel</u>	<u>131.25</u>	<u>2,125.00</u>
Supply and Guest Clergy Expense	317.94	500.00
Substitute/Guest Musician/Vocal	825.00	800.00
<u>Total Supply Personnel Expense</u>	<u>1,142.94</u>	<u>1,300.00</u>
Employer Paid Tax Liabilities	6,642.18	7,000.00
Workers' Comp Expense	-1,761.50	450.00
Payroll Processing Cost	2,876.50	2,700.00
<u>Total Employer's Cost of Employment</u>	<u>7,757.18</u>	<u>10,150.00</u>
<u>Total Personnel</u>	<u>230,755.30</u>	<u>242,039.17</u>

Treasurer's Report continued

<u>Property, Grounds, & Buildings</u>	<u>Actual</u>	<u>Budget</u>
Church Electric	6,015.90	
Rectory Electric	1,492.71	
Church Gas	5,242.73	
Rectory Gas	745.91	
Church Water, Sewer and Trash	2050.47	
Rectory Water, Sewer and Trash	1,148.68	
<u>Total Utilities</u>	<u>16,696.40</u>	<u>17,500.00</u>
Church Building Repair & Maintenance	4,569.99	4,500.00
Cleaning & Maintenance Supplies	1,237.87	1,250.00
Phys Plant Equipment Exp & Security	802.50	1,250.00
<u>Total Church Building Expenses</u>	<u>6,610.36</u>	<u>7,000.00</u>
Rectory Property Tax	4,484.67	4,300.00
Rectory Maintenance	883.62	500.00
<u>Total Rectory Expense</u>	<u>5,368.29</u>	<u>4,800.00</u>
Grounds Maintenance	5,583.27	6,000.00
Parking Lot Maintenance	1,737.00	2,500.00
Church Property Tax	135.50	
<u>Total Property Expense</u>	<u>7,455.77</u>	<u>8,500.00</u>
<u>Total Property Grounds & Buildings</u>	<u>36,130.82</u>	<u>37,800.00</u>

Treasurer's Report continued

<u>Finance, Admin & Stewardship</u>	<u>Actual</u>	<u>Budget</u>
IT Expense	6,022.92	10,788.00
Internet & Phone	5,858.61	1,074.12
Software Purch/License Exp	6,757.17	4,200.00
<u>Total Telephone & IT Operations Exp</u>	<u>18,638.70</u>	<u>16,062.12</u>
Postage	251.55	400.00
Copier Lease	4,605.12	4,600.00
Copier Printing	1,704.14	2,070.00
<u>Total Paper & Printing Operations</u>	<u>6,560.81</u>	<u>7,070.00</u>
<u>Total Administrative Expense</u>	<u>25,199.51</u>	<u>23,132.12</u>
A/V Equip Maintenance & Repair	766.12	200.00
<u>Total Audio-Visual Expense</u>	<u>766.12</u>	<u>200.00</u>
Office Supplies	1,671.21	1,800.00
Memberships	230.00	225.00
<u>Total Office Supplies & Equipment</u>	<u>1,901.21</u>	<u>2,115.00</u>
Stewardship Thanksgiving Exp	62.11	90.00
<u>Total Stewardship Expense</u>	<u>62.11</u>	<u>90.00</u>
Finance Processing Expense	473.47	225.00
Audit & Financial Management Expense	300.00	0.00
<u>Total Audit & Financial Mgt Expense</u>	<u>773.47</u>	<u>225.00</u>
Diocesan Assessment	51,278.42	45,000.00
<u>Total Diocesan Assessment</u>	<u>51,278.42</u>	<u>45,000.00</u>
Insurance	10,889.00	11,063.00
<u>Total Insurance</u>	<u>10,889.00</u>	<u>11,063.00</u>
<u>Total Finance, Admin, & Stewardship</u>	<u>90,869.84</u>	<u>81,825.12</u>

Treasurer's Report continued

<u>Christian Formation</u>	<u>Actual</u>	<u>Budget</u>
Adult Education	36.00	450.00
Forums/Classes	88.79	180.00
<u>Total Adult Education</u>	<u>124.79</u>	<u>630.00</u>
Literature	191.15	225.00
Vestry Training and Retreat	159.78	250.00
Retreats & Conferences	-87.00	225.00
Lay Training	0.00	135.00
<u>Total Training for Lay Ministries</u>	<u>263.93</u>	<u>835.00</u>
Sunday School	270.62	1,350.00
<u>Total Sunday School</u>	<u>270.62</u>	<u>1,350.00</u>
1st Communion and Confirmation	0.00	135.00
<u>Total 1st Communion & Confirmation</u>	<u>0.00</u>	<u>135.00</u>
Youth Group	0.00	<u>100.00</u>
<u>Total Youth Group</u>	<u>0.00</u>	<u>100.00</u>
<u>Total Christian Formation</u>	<u>659.34</u>	<u>3,050.00</u>

Treasurer's Report continued

<u>Fellowship</u>	<u>Actual</u>	<u>Budget</u>
Mementos and Awards	0.00	100.00
Receptions & Hospitality	0.00	75.00
Kitchen Supplies	204.98	150.00
Coffee Hour	0.00	100.00
Fellowship Events and Outings	31.55	200.00
Pastoral Care	0.00	100.00
<u>Total Fellowship and Events</u>	<u>236.53</u>	<u>725.00</u>
Diocesan Convention Expense	0.00	0.00
Diocesan Comm and Event Exp	0.00	0.00
<u>Total Diocesan Participation</u>	<u>0.00</u>	<u>0.00</u>
<u>Total Fellowship</u>	<u>236.53</u>	<u>725.00</u>
Advertising	1,065.15	1,000.00
Community Awareness	247.30	135.00
Evangelism	93.47	360.00
Ideas Committee		450.00
Digital Presence Expense	96.24	450.00
<u>Total Congregational Development</u>	<u>1,502.16</u>	<u>2,395.00</u>
Music Purchases	219.29	450.00
Music Licenses and Permissions	753.67	550.00
Instrument Maintenance and Rep	175.00	675.00
Altar Supplies	238.45	315.00
Other Costs of Worship and Events	484.26	350.00
<u>Total Worship</u>	<u>1,870.67</u>	<u>2,340.00</u>
General Outreach	0.00	600.00
Martha's Kitchen Expense	66.73	300.00
Clothesline	333.00	400.00
<u>Total Outreach & Collaboration</u>	<u>399.73</u>	<u>1,300.00</u>
<u>Extraordinary Expense**</u>	<u>21,091.60</u>	
<u>Total Operating Expenses</u>	<u>389,661.91</u>	
<u>** Fraud loss</u>		

Treasurer's Report continued

<u>Restricted Funds Expense</u>	<u>Actual</u>
Altar Guild Fund Expense	1,172.11
Capital Improvements Fund Expense	94,962.62
Clothesline Expense	1,613.28
Endowment Fund Expense	2,580.89
Flower Fund Expense	274.28
Guiding Pathways Fund Expense	5,299.00
KY Youth Barnes Mtn Mission Fund Expense	0.00
Memorial Garden Landscaping Fund Expense	1,240.20
Mitten Mission Fund Expense	88.76
Rector's Discretionary Fund Expense	8,714.92
St Johns BG Ministry Fund Expense	1,171.39
St Tim's Discovers Fund Expense	387.61
<u>Total Restricted Expenses</u>	<u>117,505.06</u>
 Other Liability Funds:	
Thursday Morning Discussion Group	2,146.61
 <u>TOTAL Restricted Expenses</u>	 <u>119,651.67</u>

Treasurer's Report continued

Capital Improvement Funds 2020 Recap

2020 Income

Diocesan contributions	\$ 6,461.00
Parish contributions	13,665.00
Discernment Expense Reimbursement	<u>337.50</u>

Total 2020 Capital Funds Receipts **\$20,463.50**

2020 Expenditures

HVAC—Church	\$ 5,500.00
HVAC— Rectory	4,000.00
Rectory Drainage Repair	12,485.00
Church Roof Replacement	65, 972.00
Window Sill Repair	2,855.00
Organ Storage	1,500.00
UV Lights in Ductwork	755.00
Discernment Expense	337.5
I/T for Livestreaming	<u>1,558.12</u>
Total 2020 Capital Funds Expenditures	\$94,962.62

Treasurer's Report continued

Statement of Cash Flows for 2020

Cash flows from Operating Activities:

Receipts:

Pledges	320,255.77	
General Income (Facility Use, Plate Income, Misc)	6,855.64	
Contributions to Restricted Funds	98,208.13	
Capital Improvements Income (Planting for Tomorrow)	20,463.50	
Diocesan Grants	0.00	
Extraordinary Revenue (PPP Proceeds)	<u>44,100.00</u>	
Net Cash Provided by Operating Activities		489,883.04

Cash Flow from Investment Activities:

Cash Receipt of Endowment Required Transfer	32,299.93	
Endowment Fund Gain on Investment	84,132.63	
Pass Through Income from Memorials	1,810.00	
Net Cash Provided by Investment Activities		118,242.56

Cash Flow from Other Liability Funds:

Thursday Morning Discussion Group Income	2,697.00	
Net Cash Provided by Other Liability Funds		<u>2,697.00</u>

Total Cash Receipts	610,822.60
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Disbursements:

General Operating	(383,515.99)
Restricted Funds Expenses	(22,542.44)
Capital Improvements Expense (Planting for Tomorrow)	<u>(94,962.62)</u>

Cash Disbursed from Other Liability Funds:

Thursday Morning Discussion Group Expense	(2,146.61)
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Total Cash Disbursed	<u>(503,167.65)</u>
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Net Cash Provided by Activities	107,654.95
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Treasurer's Report continued

Budget	2021 Proposed	2020 Budget
Revenue		
Building Rental Income	3,500.00	3,000.00
Endowment Income	32,406.00	33,000.00
Endowment Xfer (Extraordinary)		31,274.29
Other Revenue	600.00	1,200.00
Visitor Income		-
Total Other Revenue	36,506.00	68,474.29
Plate Income	1,500.00	3,000.00
Pledge Income	350,000.00	300,000.00
Total Revenue	388,006.00	371,474.29
Gross Revenue	388,006.00	371,474.29
Expenditures		
Christian Formation:		
1st Communion & Confirmation	25.00	135.00
Adult Education Expenses		
Adult Education	600.00	450.00
Forums/Classes	0.00	180.00
Total Adult Education	600.00	630.00
Literature	0.00	225.00
Retreats & Conferences	0.00	225.00
Sunday School	750.00	1,350.00
Total	750.00	1800.00
Training for Lay Ministries Expense		
Lay Training	50.00	135.00
Vestry Training & Retreat	100.00	250.00
Diocesan Cmm & Event	0.00	0.00
Diocesan Convention	0.00	0.00
Total Training for Lay Ministries Expense	150.00	385.00
Youth Ministry		
Youth Group	0.00	150.00
Total Youth Ministry	0.00	150.00
Total Christian Formation	1,525.00	3,050.00
Congregational Development		
Advertising	1,000.00	1,000.00
Community Awareness	135.00	135.00
Digital Presence	450.00	450.00
Evangelism	360.00	360.00
Ideas Committee	2500.00	450.00
Total Congregational Development	4885.00	2,395.00

Treasurer's Report continued

Fellowship		
Coffee Hour	100.00	100.00
Fellowship Outings & Events	100.00	200.00
Kitchen Supplies	200.00	150.00
Mementos & Awards	100.00	100.00
Pastoral Care	100.00	100.00
Receptions & Hospitality	50.00	75.00
Total Fellowship	650.00	725.00
Finance, Admin & Stewardship		
Stewardship		
Stewardship Thanksgiving Materials	90.00	90.00
Total Stewardship	90.00	90.00
Assessment	45,000.00	45,000.00
Audio Visual Expense		
Audio Visual Maintenance & Repair	200.00	200.00
Total Audio Visual Expense	200.00	200.00
Audit & Financial Mgt Expense		
Audit & Financial Management	3,600.00	0.00
Miscellaneous Finance Expense	225.00	225.00
Total Audit & Financial Mgt Expense	3825.00	225.00
Church Insurance	11,100.00	11,063.00
Office Supplies & Equipment		
Memberships	225.00	225.00
Office Equipment Repairs & Maint	200.00	90.00
Office Supplies	1,800.00	1,800.00
Postage	400.00	400.00
Total Office Supplies & Equipment	2,625.00	2,515.00
Printing Operations		
Copier Lease	4,600.00	4,600.00
Copier Printing	2,100.00	2,070.00
Total Printing Operations	6,700.00	6,670.00
Telephone & IT Operations		
IT Expense	10,560.00	10,788.00
Internet/Phone		1,074.12
Software & License Purchase	4,200.00	4,200.00
Total Telephone & IT Operations	14,760.00	16,062.12
Total Finance, Admin & Stewardship	84,300.00	81,825.12

Treasurer's Report continued

General Outreach & Collaboration Expense		
Clothesline	0	400.00
General Outreach	400.00	600.00
Martha's Kitchen	100.00	300.00
Total General Outreach & Collaboration Expense	500.00	1,300.00
Other Expense	0.00	0.00
Personnel		
Admin Asst		
Admin Asst Health Care	11,050.00	11,976.00
Admin Asst Pension Contribution	3,825.00	3,640.00
Total Admin Asst	14,875.00	15,616.00
Employer's Cost of Employment		
Employer Paid Tax Liabilities	7,100.00	7,000.00
Payroll Processing	2,750.00	2,700.00
Worker's Comp	450.00	450.00
Total Employer's Cost of Employment	10,300.00	10,150.00
Other Personnel		
Nursery Caregiver Wages	500.00	2,000.00
Organist Cont Education	0.00	450.00
Other Staff Continuing Education	0.00	125.00
Total Other Personnel	500.00	2,575.00
Rector		
Personal Property Reimbursement	400.00	400.00
Rector Meals & Mileage	3,000.00	6,500.00
Rector Cell Phone	1,000.00	1,000.00
Rector Cont Education/Professional	1,000.00	1,000.00
Rector Equity Allowance	5,000.00	5,000.00
Rector Health Insurance	22,075.00	20,832.00
Rector Hospitality & Entertainment	1,000.00	1,200.00
Rector Pension Contribution	17,000.00	16,490.00
Transfers to Discretionary Fund	1,200.00	1,200.00
Total Rector	51,675.00	53,622.00
Salaries		
Admin Asst Salary	42,250.00	41,703.28
Bookkeeper Compensation	12,950.00	12,776.40
Choir Director Salary	8,700.00	8,580.73
Organist Salary	17,400.00	17,166.64
Rector Salary	67,200.00	66,294.64
Sexton Compensation	12,425.00	12,254.48
Total Salaries	160,925.00	158,776.17

Treasurer's Report continued

Supply Personnel Expense		
Substitute/Guest Musician/Vocal	800.00	450.00
Substitute Choir Director	0.00	100.00
Substitute Organist	0.00	250.00
Supply and Guest Clergy	500.00	500.00
Total Supply Personnel Expense	1,300.00	1,300.00
Total Personnel	239,575.00	240,839.17
Property, Grounds & Maintenance		
Church Building Expense		
Church Building Repair & Maintenance	5,000.00	4,500.00
Cleaning & Maintenance Supplies	1,500.00	1,250.00
Phys Plant Equipment & Security	1,000.00	1,250.00
Total Church Building Expense	7,500.00	7,000.00
Property Expense		
Grounds Maintenance	6,000.00	6,000.00
Parking Lot Maintenance	2,500.00	2,500.00
Total Property Expense	8,500.00	8,500.00
Rectory Expense		
Rectory Maintenance	750.00	500.00
Rectory Property Tax	4,500.00	4,300.00
Total Rectory Expense	5,250.00	4,800.00
Utilities		
Church Electric	3,750.00	
Church Gas	5,400.00	
Church Water, Sewer & Trash	1,600.00	
Rectory Electric	1,500.00	
Rectory Gas	1,000.00	
Rectory Water, Sewer & Trash	1,000.00	
Total Utilities	14,250.00	17,500.00
Total Property, Grounds & Maintenance	35,500.00	38,550.00
Worship Expense		
Altar Supplies	0.00	315.00
Choir & Acolyte Vestments	0.00	0.00
Instrument Maintenance & Repair	1,000.00	675.00
Music Licenses & Permissions	800.00	550.00
Music Purchases	500.00	450.00
Other Costs of Worship	150.00	350.00
Total Worship Expense	2,450.00	2,340.00
Total Expenditures	369,385.00	371,474.29
Net Operating Revenue	0.00	0.00
Net Revenue	0.00	0.00

